

Grading Submissions in Brightspace – Inline grader

Step 1 - To begin grading assignments in Brightspace using the inline grader, go to *Assessment* on the module navigation and select *Assignments* to access student assignment submissions.

M	v Learning Assessment 🗸 Disc	ussions My Class ~ Library Mod	ule 1
	Assignments		
- 8	Quizzes		
~	Ela Originality Checker	ld - Sandbox	
- 8	Feedback and Progress		
	Grades		
	Annour		

Step 2 - Click the name of the assignment that you wish to grade. In this example, go to *Assignment 1 (Individual).*

🦉 🛛 Elanor McDonald - Sandbox					P Â	Elanor McDonald		
My Learning Assessment \sim Discussions My Class \sim Library Module Tools \sim								
Ass	Assignments @ Help							
New Assignment More Actions Sulk Edit Click the name of the assignment that you								
	Assignment		Submissions	Submissions	Submissions	Due Date		
No Category								
	Assignment 1 (Individual)	~ P	10	9	0			
	Assignment 2 (Group) 🗸	₽ t∰i	5	5	0			



Step 3 - Click the *Submissions* tab to see all the submissions for this assignment. If necessary, you can download some or all assignment submissions by clicking the selectbox beside the assignment and selecting *Download*. To begin grading using the inline grader, click on a student submission.

My Learning Assessment - Discussions My Class - Library Module Tools -					
Assignment 1 (Individual) Submissions Assignment 1 (Individual) - Submissions					
Edit Assignment Email Users Without Submissions Add Feedback Files Submission Log Users Submissions Click the Submissions tab to view all submissions					
Folder Contents Search For Q Show Search Options Select and click download to download submissions Pownload Image: Mark as Read Mark as Unread Image: Delete					
Submission(s) Click the assignment name to begin grading	Submission Date	Last Name 🔺 , First Name			
P Assignment 1.docx (30.89 KB) ✓	14 January 2019 12:33 PM	Student1, Elanor Test			
P ≤ Assignment 1.docx (30.89 KB) ✓	14 January 2019 12:40 PM	Student10, Elanor Test			

Step 4 - Using the inline grader, if they have been added use associated rubrics (1) enter the grade achieved for the assignment (2) and the feedback to the student (3). You can record video or audio feedback (4). Click *Publish* (5) to commit the grade. If you wish to review the grades before committing, click *Save Draft*. This will record the score and feedback but the student will not see any grading details.

	1. Associated rubric	cs are prese	nted on screer	n
	Rubrics			്
	Essay Feedback			⊳I
	Overall Grade	2. Enter the grade field	overall grade i	in the
	Overall Feedback			
	Paragraph ~ B <u>I</u>	~ ~ ~ =	× ≣ × + ×	53
н	Overall good attempt! 3. Feedback is entered in the feedback field			
				li.
	ቀ <i>4</i> 8 <i>°</i> ዾ ≏		🖢 Record Audio 🛛 📟	Record Video
		4. Audi be reco	o and video fee Irded	edback can
5. Cli and F	ck Save Draft to store th Publish to commit the gr	ne grade ade	Publish	Save Draft



Annotation functions such as the *Highlighter tool* (1), *Comment tool* (2) and *Text editor* (3) are available to allow you to add notes to specific sections of a student assignment.

Previous Student			User 6 of 10			
< Back to User Submis	ssions					×
Assignment 1.docx By: Elanor Test Stud	(30.89 KB) ent5 Submitted: 14 Janu	Highlight tool Jary 2019 12:37 PM	Comment tool Text	tool		
■ Page < 2	▶ of 3 🖑 🔍 🔍	2	6 R 🗊 🖾	🖨	O,	Download
	Lorem ipsum dolor sit amet, cor	nsectetur adipiscing elit, sed da ju				
	ut labore et dolore magna alique	a. Ut enim ad minim veniam, quist	nostrud exercitation			
	ullamco laboris nisi ut aliquip ex	a ea commodo consequat. Duis aut	e irure dolor in			
	reprehenderit in voluptate velit	esse cillum dolore eu fugiat nulla p	oariatur. Excepteur sint			
	occaecat cupidatat non proiden	t, sunt in alpa qui officia deserunt	: mollit anim id est			
	Overall, gc	ood ry				
	Lorem ipsum dolor sit amet, cor	nsectetur adipiscing elit, sed do eiu	smod tempor incididunt			
	ut labore et dolore magna aliqu	a. Ut enim ad minim veniam, quis i	nostrud exercitation			
	ullamco laboris nisi ut aliquip ex	α ea commodo conseαuat. Duis aut	e irure dolor in			
						U

If a *Grade Item* has been created for the assignment and has been made visible to the student, the published mark will appear in the *Grades Area*. To access the grades area go to *Assessment* and then *Grades*.





The grade will appear beside the student name.

Enter C	rades Manage Grades Schemes Setup Wizard		
Imj	Export Switch to Spreadsheet View More Actions	~	
View B	/: User V Apply		
Search	For Q Show Search Options	The new ma reflected in t Grades area	ark is the a
		Final Grades	
	Last Name ▲ , First Name, Username	Final Calculated Grade 🗸	A1 🗸
	Student1, Elanor Test, stu_emcdonal1	D-	追, A+

If the grade has been published and made available to students, they will see it in their own account in the *Grades* or *Assignments* area.

Assignments				Help
View History	The student will se feedback if made a	e the score a available to th	nd em	
Assignment	Completion Status	Score	Evaluation Status	Due Date
No Category	,	ł		
Assignment 1 (Individual)	Submitted	50 / 100 - C-	Feedback: Read	
Assignment 2	Not Submitted		Not yet evaluated	

They will also see any annotations added to their submission by clicking on the *Completion Status* of the assignment and then clicking on *View Inline Feedback*





Grading Group Assignments

Grading group assignments using the inline grader follows the same process. Group information will be presented on screen when grading in the left hand pane. Any grade will be applied to all members of the student group.

