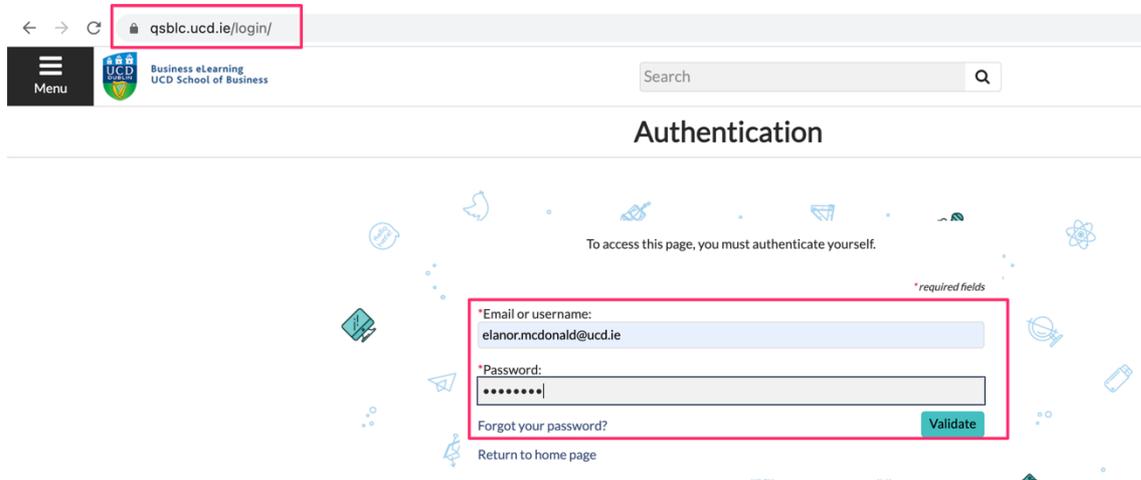
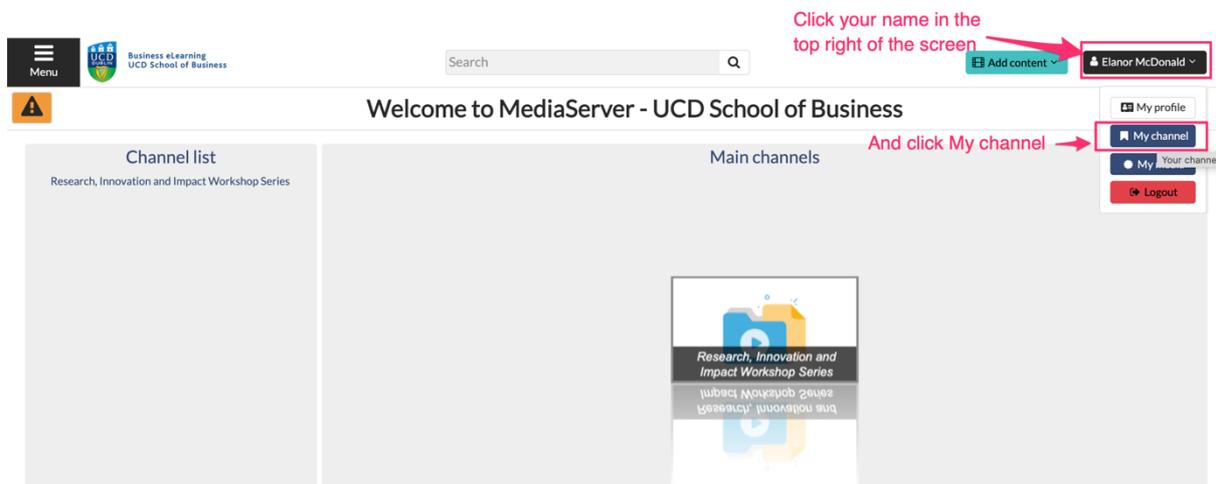


Adding Recordings to Brightspace Modules from the Media Server

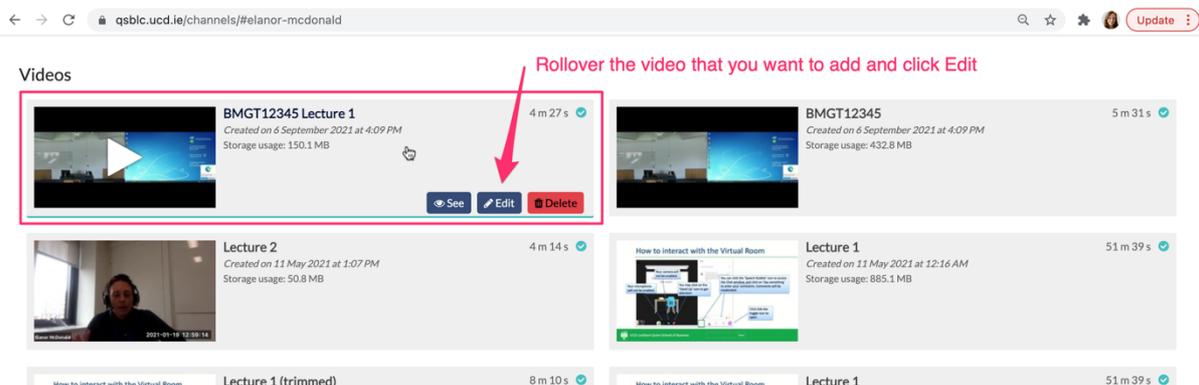
To add a recording from the media server to your Brightspace module, log into your media server account (go to qsblc.ucd.ie to access).



Click your name in the top right corner of the screen and select 'My channel' from the drop down menu.



Find the video you want to add to the module, roll over it and select 'Edit'.



Check the 'Permissions' of the video to make sure it is restricted to students in the module. Click the 'Permissions' tab and ensure that 'Non authenticated users' is set to 'No' and 'Authenticated users' is set to 'Yes'. Click 'Save changes' if necessary.

Elanor McDonald > Edit: BMGT12345

Parameters Trimming Slides Subtitles Resources **Permissions** Statistics See the media

Permissions Go to the Permissions tab

Check media : Succeeded 100% Transcoding : Succeeded 100% Detect slides : Succeeded 100% Trimming : Succeeded 100%

Unlisted

If a permission inherits contradictory values (one saying "yes" and another "no"), the permission will be "yes".

Authentication groups permissions Ensure Non authenticated users is set to No and Authenticated is set to Yes

Access	Edit	Publish	Statistics	Moderate	Subtitle	Delete
Non authenticated users						
✗ No	✗ Untouched					
Authenticated users						
✓ Yes	✗ Untouched					
Local users						
✗ Untouched	✗ Untouched	✗ Untouched	✗ Untouched	✗ Untouched	✗ Untouched	✗ Untouched

Users with direct permissions + Add permissions to users Columns CSV exports

No direct permissions.

Groups with direct permissions + Add permissions to groups Save changes

Be sure to save changes if needed

Navigate back to the 'Parameters' tab and copy the LTI link from the list of links.

It is very important that you only copy **the LTI link** here. If you copy any other link here, it will not be viewable by the students.

Parameters Trimming Slides Subtitles Resources Permissions Statistics See the media

Parameters This video is a part of "BMGT12345".

Trimming : Succeeded 100%

About this media

Media added on: September 6th, 2021, 10:06 p.m.
Storage used by this media: 150.1 MB Update

Links to this media

Normal link	https://qsblc.ucd.ie/videos/bmgt12345-trimmed/
Permalink	https://qsblc.ucd.ie/permalink/v1261b7e27a32elqzw6t/
Player only link	https://qsblc.ucd.ie/permalink/v1261b7e27a32elqzw6t/iframe/
LTI link	https://qsblc.ucd.ie/lti/v1261b7e27a32elqzw6t/

Copy the LTI link

Download the metadata Metadata package Metadata package with editorial annotations only Metadata package with all annotations

Navigate to your module on Brightspace and to the area of Brightspace that you want to add the recording. We recommend creating a specific area on Brightspace so students can easily find the recorded content, e.g. 'Lecture Recordings' unit.

Go to 'Existing Activities' and select 'External Learning Tools'.

Search Topics

- Overview
- Bookmarks
- Module Schedule

- Learning Materials (15)
- Start Here (2)
- Lecture Content (7)
- Assessment (3)
- Online Class

Lecture Recordings

Print Settings

Add dates and restrictions...

Select Existing Activities

Add a description...

Upload / Create Existing Activities Bulk Edit

Lecture 1 Recording

Link

Here is the video link

Lecture 1 Text file for

Text File

Text file for lecture 1

Assignments

Checklist

Discussions

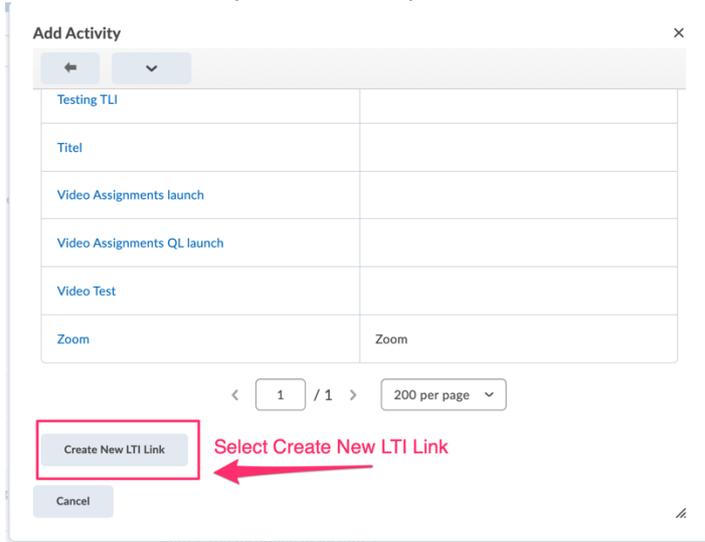
ePortfolio Item

External Learning Tools

Form Templates

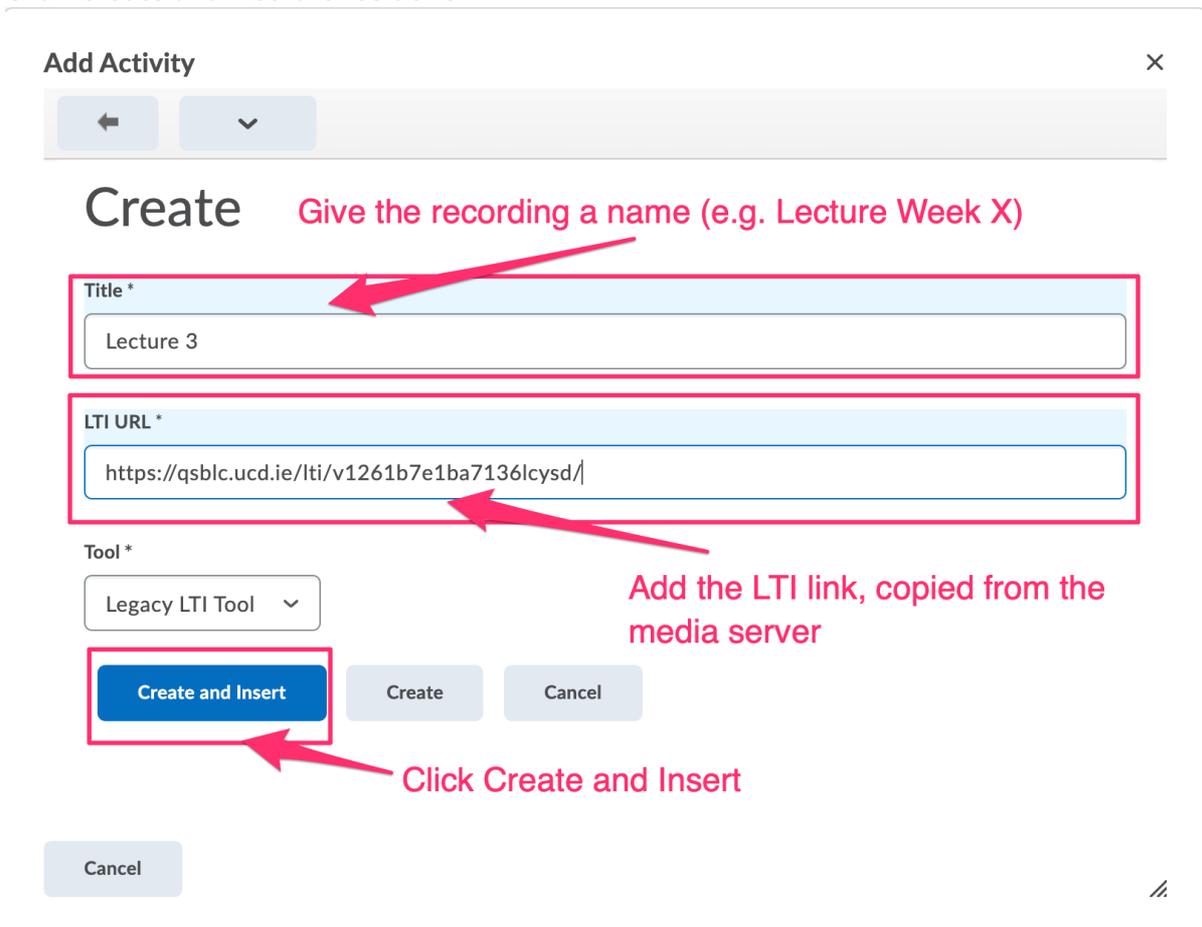
And External Learning Tools

Scroll down until you see the option, 'Create New LTI Link'.



In the pop-up window, add a title for the recording (we recommend using a logical naming convention such as, 'Lecture Week X') and then paste in the LTI link, which you copied from the media server.

Click 'Create and Insert' once done.



The link is now available to the students in the module.

Lecture Recordings

Add dates and restrictions...

Add a description...

[Upload / Create](#) Existing Activities [Bulk Edit](#)

- Lecture 1 Recording** (Link) ✓
Here is the video link to lecture 1.
- Lecture 1 Text file for recording** (Text File) ✓
Text file for lecture 1.
- Lecture 2 Recording** (External Learning Tool) ✓
Here is the recording of lecture 2.
- Lecture 3** (External Learning Tool) ✓

Add a sub-unit...

The link becomes available to the students