

Online Tests – Quiz Reports

Create a Quiz Report

After your students' have completed a quiz, you can create a *Quiz Report*. You can view a number of different report types and export quiz reports to CSV or Excel file.

To create a quiz report:

Step 1 - Go to Assessment – Quizzes

Niall Flaherty - Sandbox

Go to Assessment – Quizzes

My Learning **Assessment** Discussions My Class Library Module Tools

- Assignments
- Quizzes**
- Originality Checker
- Feedback and Progress
- Grades

Calendar

Friday, 23 April 2021

Welcome to the Module

Step 2 - On the *Manage Quizzes* page, click to *Edit* the quiz from which you want a report.

Niall Flaherty

Click to Edit the quiz

My Learning Assessment My Class Library Module Tools

Manage Quizzes

New Quiz Edit

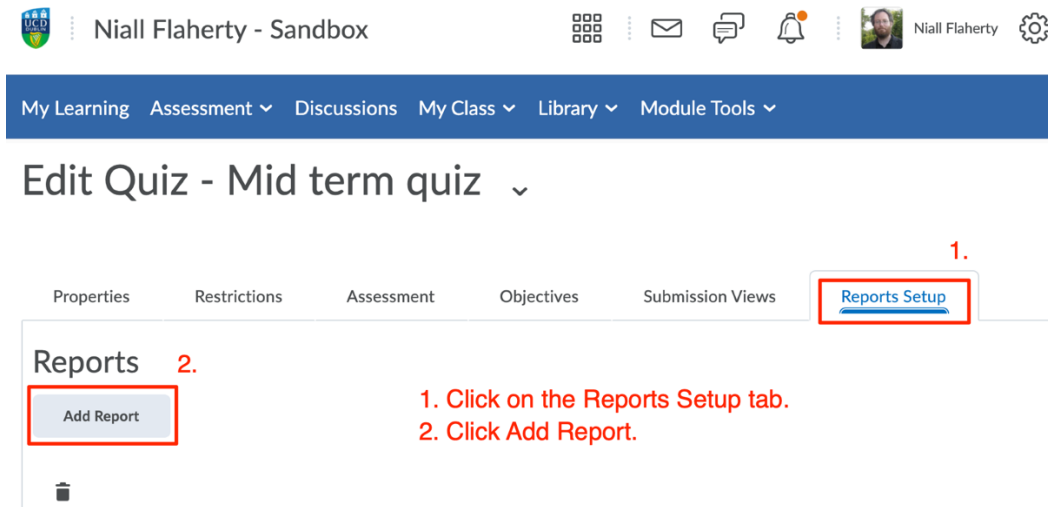
View: By Category Apply

Bulk Edit

<input type="checkbox"/>	Without Category	Published
<input type="checkbox"/>	Mid term quiz	4/8

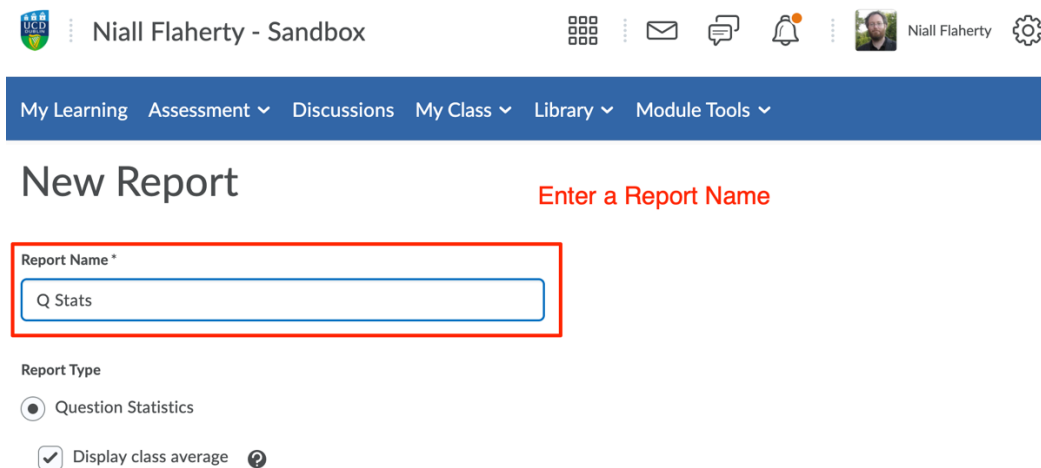
- Edit**
- Hide from Users
- Preview
- Delete
- Copy
- Grade
- Reports
- Statistics

Step 3 - Click on the *Reports Setup* tab (1). Then click *Add Report* (2).



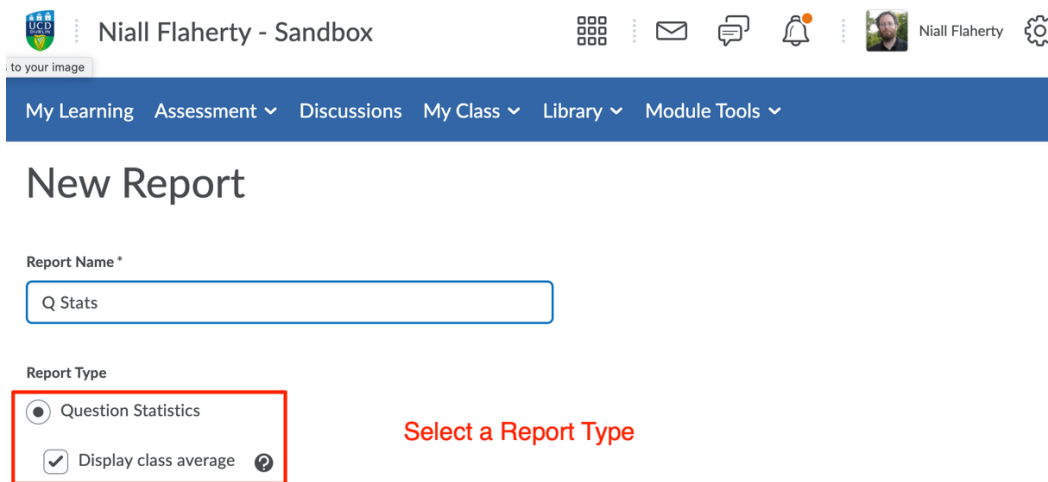
The screenshot shows the 'Edit Quiz - Mid term quiz' interface. At the top, there is a navigation bar with 'My Learning', 'Assessment', 'Discussions', 'My Class', 'Library', and 'Module Tools'. Below this, the title 'Edit Quiz - Mid term quiz' is displayed. The main content area has several tabs: 'Properties', 'Restrictions', 'Assessment', 'Objectives', 'Submission Views', and 'Reports Setup'. The 'Reports Setup' tab is highlighted with a red box and labeled '1.'. Inside the 'Reports Setup' tab, there is a section titled 'Reports' with a red box around the 'Add Report' button, labeled '2.'. To the right of the 'Add Report' button, there is a red text box with the instructions: '1. Click on the Reports Setup tab. 2. Click Add Report.'

Step 4 - Enter a Report Name.



The screenshot shows the 'New Report' form. At the top, there is a navigation bar with 'My Learning', 'Assessment', 'Discussions', 'My Class', 'Library', and 'Module Tools'. Below this, the title 'New Report' is displayed. To the right of the title, there is a red text box with the instruction: 'Enter a Report Name'. The form has a 'Report Name' field with a red box around it, containing the text 'Q Stats'. Below the 'Report Name' field, there is a 'Report Type' section with two radio buttons: 'Question Statistics' (selected) and 'Display class average'. There is also a checkbox for 'Display class average' which is checked.

Step 5 - Select your Report Type. Each report types contains different data on the quiz.



The screenshot shows the 'New Report' form. At the top, there is a navigation bar with 'My Learning', 'Assessment', 'Discussions', 'My Class', 'Library', and 'Module Tools'. Below this, the title 'New Report' is displayed. The form has a 'Report Name' field containing the text 'Q Stats'. Below the 'Report Name' field, there is a 'Report Type' section with two radio buttons: 'Question Statistics' (selected) and 'Display class average'. There is also a checkbox for 'Display class average' which is checked. To the right of the 'Report Type' section, there is a red text box with the instruction: 'Select a Report Type'.

Step 6 - Select when you want to release the report

Release

☒ immediately

☐ 23/04/2021 3:16 PM

Select when you want to release the report

Step 7 - Select which module user roles you want to release the report to. Be sure to include your role (e.g. module coordinator or instructor). Then click Save.

<input type="checkbox"/>	Role
<input type="checkbox"/>	Super Administrator
<input type="checkbox"/>	Administrator
<input checked="" type="checkbox"/>	Instructor
<input type="checkbox"/>	Assistant Grader
<input type="checkbox"/>	Lecturer
<input type="checkbox"/>	Tutor
<input checked="" type="checkbox"/>	Module Assistant
<input type="checkbox"/>	Module Coordinator

Save
 Cancel

Select which module user roles you want to release the report to. Be sure to include your role (e.g. module coordinator or instructor). Then click Save.

Step 8 – Click Save and Close to complete setup.

Niall Flaherty - Sandbox

Niall Flaherty

My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

Edit Quiz - Mid term quiz ▾

Properties Restrictions Assessment Objectives Submission Views Reports Setup

Reports

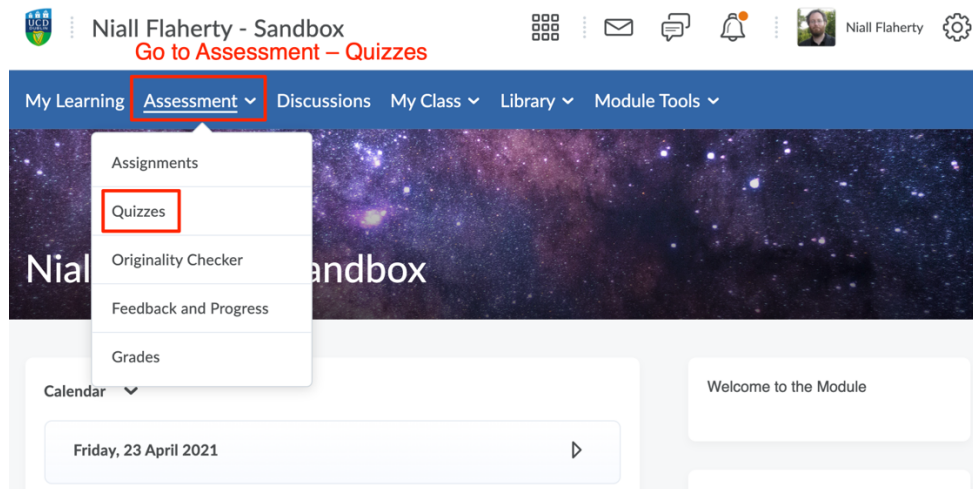
Add Report

Save and Close

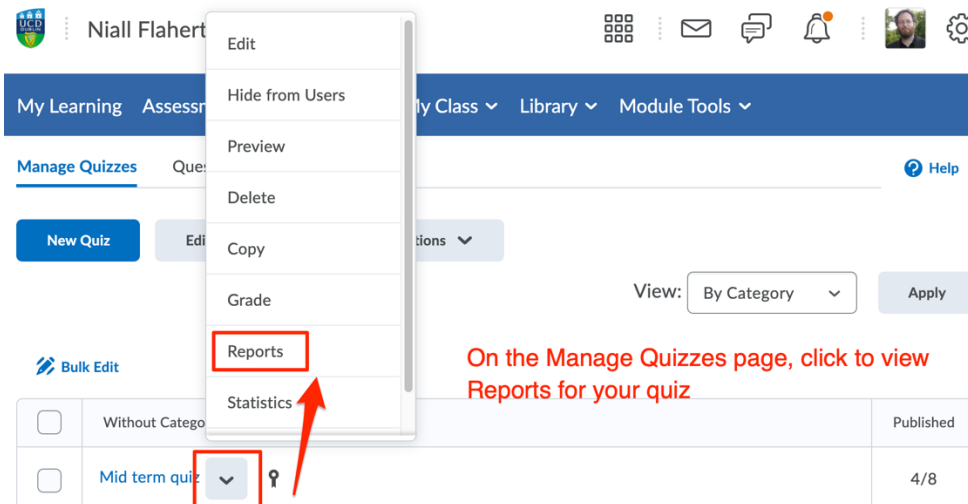
Click Save and Close

To access the quiz report:

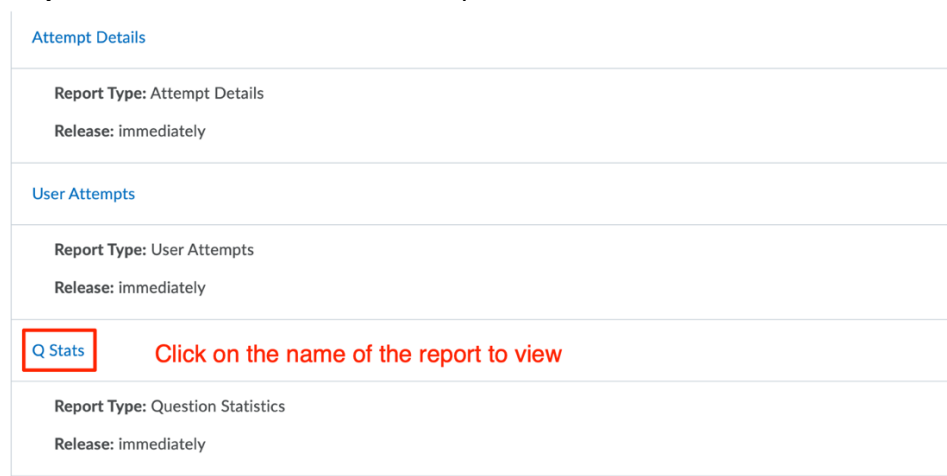
Step 1 - Go to Assessment - Quizzes.



Step 2 - On the *Manage Quizzes* page, click to view *Reports* for your quiz.










Step 3 - Click on the name of the report to view.



Step 4 - There are 3 options for viewing your report:

1. Select *Generate CSV* to export a .csv file containing your data.
2. Select *Generate Excel* to export a .xlsx file containing your data.
3. Select *Generate HTML* to view your data within Brightspace.

 Niall Flaherty - Sandbox      

My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

View Report - Q Stats

There are 3 options for viewing your report:








For attempts completed

☐ From

☐ To

1. Generate CSV to export a .csv file
2. Generate Excel to export a .xlsx file
3. Generate HTML to view a webpage

Step 5 - You can also restrict the report to a particular date range.

 Niall Flaherty - Sandbox      

My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

View Report - Q Stats

For attempts completed

☐ From

☐ To

Restrict the report to a particular date range

There are 5 quiz report types available.

They are:

1. Question Statistics
2. Question Details
3. User Statistics
4. Attempt Details and
5. User Attempts

Question Statistics

The *Question Statistics* report allows you to view the average score on questions by points and percentage. You can choose to include or exclude the class average, score distribution, bonus questions, the Out Of value, standard deviation, point biserial, and the discrimination index.

Question Details

The *Question Details* report allows you to view all of the answers provided for each quiz attempt, how many users chose each possible answer, the total number of responses, and the average score on each question. You can choose to include or exclude the level of difficulty, text responses, bonus questions, private comments added to the report, standard deviation, point biserial, and discrimination index.

User Statistics

The *User Statistics* report allows you to view the class average and standard deviation, score distribution, and the grade of each user. You can choose to include or exclude the class average, score distribution, and Org Defined ID.

Attempt Details

The *Attempt Details* report allows you to view the Org Defined ID, username, first name, and last name of each user. Detailed information about each question. The users' responses for each question organised by attempt, including how long each attempt took. You can choose to include or exclude the Org Defined ID and attempt duration.

User Attempts

The *User Attempts* report allows you to view the Org Defined ID, username, first name, and last name of each user. The users' score for each question in points and percentage organised by attempt, including how long each attempt took. You can choose to include or exclude the Org Defined ID and attempt duration.

Note: These reports can tell you the degree to which each question was typical of the other questions in the quiz, and how the question deviated in difficulty for your students. Use these reports to identify questions that are outliers in a quiz, more difficult than expected, or require more instruction.