

## Grade Visibility in Brightspace

There are a number of ways to control grade visibility in Brightspace. It is important to understand these functions in order to release grades and feedback to students at an appropriate time.

If you have graded assignments and published feedback via the inline grader, students can access this information in the *Assignments* area.

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My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

### Assignments Help

View History

Assignment	Completion Status	Score	Evaluation Status	Due Date
No Category <span>Grade and feedback visible via the Assignment Link</span>				
Assignment 1	1 Submission, 1 File	A	Feedback: Read	

Students can see published grades for assignments, quizzes, discussion boards etc. in their *Grades* area.

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### Grades Print

Marks can be made visible to students in the Grades area

Grade Item	Points	Grade	Feedback
Assignment 1		A-	Overall Feedback Great work!

Students can see overall grades in the *Feedback and Progress* area. View of grades and feedback here is dependent on the settings you apply in assessable tools on the module.

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Student9, Elanor Test

### Progress Summary Print Help

Grades are visible in the Feedback and Progress area

#### Grades

Grades Received: 1	<span>Collapse Grid</span>
Assignment 1	A
▸ Feedback	Last Modified: 05 February 2021 2:30 PM

You should choose how to display grades to students depending on how and when you plan to assess students in the module and when you want to release those grades.

## Grade Visibility via the Assignment Area

If you are grading assignments using the in-line grader, a student can view their marks in their account on Brightspace, in the module *Assignments* area.

The screenshot shows the 'Assignments' page in Brightspace. At the top, the user is identified as 'Elanor McDonald - Sandbox' and 'Elanor Test Student1'. The page has a navigation bar with 'My Learning', 'Assessment', 'Discussions', 'My Class', 'Library', and 'Module Tools'. The main content area is titled 'Assignments' and includes a 'View History' button. A table lists assignments with columns for 'Assignment', 'Score', 'Submissions', 'Feedback', and 'Due Date'. The first row is 'No Category'. The second row is 'Assignment 1 (Individual)' with a score of '70 / 100 - A-', 1 submission, and a 'View Feedback' link. A red box highlights the 'Score', 'Submissions', and 'Feedback' columns for 'Assignment 1 (Individual)', and a red arrow points to this box with the text 'Students can see grade details if they are published'.

Assignment	Score	Submissions	Feedback	Due Date
No Category				
Assignment 1 (Individual)	70 / 100 - A-	1	<a href="#">View Feedback</a>	

If you want to control the view of the grade in the *Assignments* area, you can choose to hide the assignment completely or create a draft of the marks and feedback, publishing to the students when you are happy to release the grades.

It is best to set define the grade display settings before you begin to enter marks and feedback on each assignment.

In order to define the display settings prior to entering marks, go to *Assessment > Assignments*, and click the down arrow beside the assignment name. Select *Edit Assignment*.

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## Assignments Help

New Assignment Edit Categories More Actions ▾

Bulk Edit

<input type="checkbox"/>	Assignment	New Submissions	Completed	Evaluated	Feedback Published	Due Date
	No Category					
<input type="checkbox"/>	Assignment 1 ▾	1/10	1/10	1/10		

View Submissions Edit Assignment Hide from Users

20 per page ▾

In the *Restrictions* tab, select *Hide from Users*

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My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

## Edit Assignment - Assignment 1 ▾

Properties Restrictions Outcomes

Hide from Users

Due Date

Has Due Date  
12/02/2021 2:57 PM Now  
Ireland - Dublin

Availability

Has Start Date  
05/02/2021 2:57 PM Now  
Ireland - Dublin

Has End Date

In the *Properties* tab...

My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

## Edit Assignment - Assignment 1 ▾

Properties Restrictions Outcomes

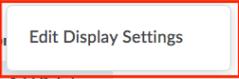
...Edit the display settings in the student view preview by clicking the arrow beside the student view preview and selecting *Edit Display Settings*

### Evaluation and Feedback

Score Out Of

Grade Item  
 [\[New Grade Item\]](#)

Student View Preview  
A+  *Click the arrow to select Edit Display Settings*

  
Edit Display Settings

[Add Rubric](#)

No rubrics selected.

[\[Create Rubric in New Window\]](#)

Uncheck the *Grade scheme symbol* and select *Save*

### Display Overrides

Override display options for this item

Show

Points grade  Grade scheme symbol  Grade scheme colour

*Uncheck Grade scheme symbol and click Save*

Click *Save and close*

Student View Preview  
A+ 

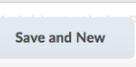
Rubrics  
[Add Rubric](#)

No rubrics selected.

[\[Create Rubric in New Window\]](#)

Default Scoring Rubric  
 

ePortfolio Artefacts *Click Save and Close*

Now that you have changed the display settings to hide all marks, you can begin grading the submissions for the assignment.

To begin marking the submissions via the inline grader, click the assignment name...

## Assignments

[New Assignment](#) [Edit Categories](#) [More Actions](#) ▾

[Bulk Edit](#)

<input type="checkbox"/>	Assignment	New Submissions	Corr
	No Category		
<input type="checkbox"/>	<a href="#">Assignment 1</a> ▾ 🔑		1/1

... and select the submission you want to mark.

[Assignments](#) > [Assignment 1](#) > [Submissions](#)

## Assignment 1 - Submissions

[Publish All Feedback](#) [Edit Assignment](#) [Email Users Without Submissions](#) [Add Feedback Files](#)

[Users](#) [Submissions](#)

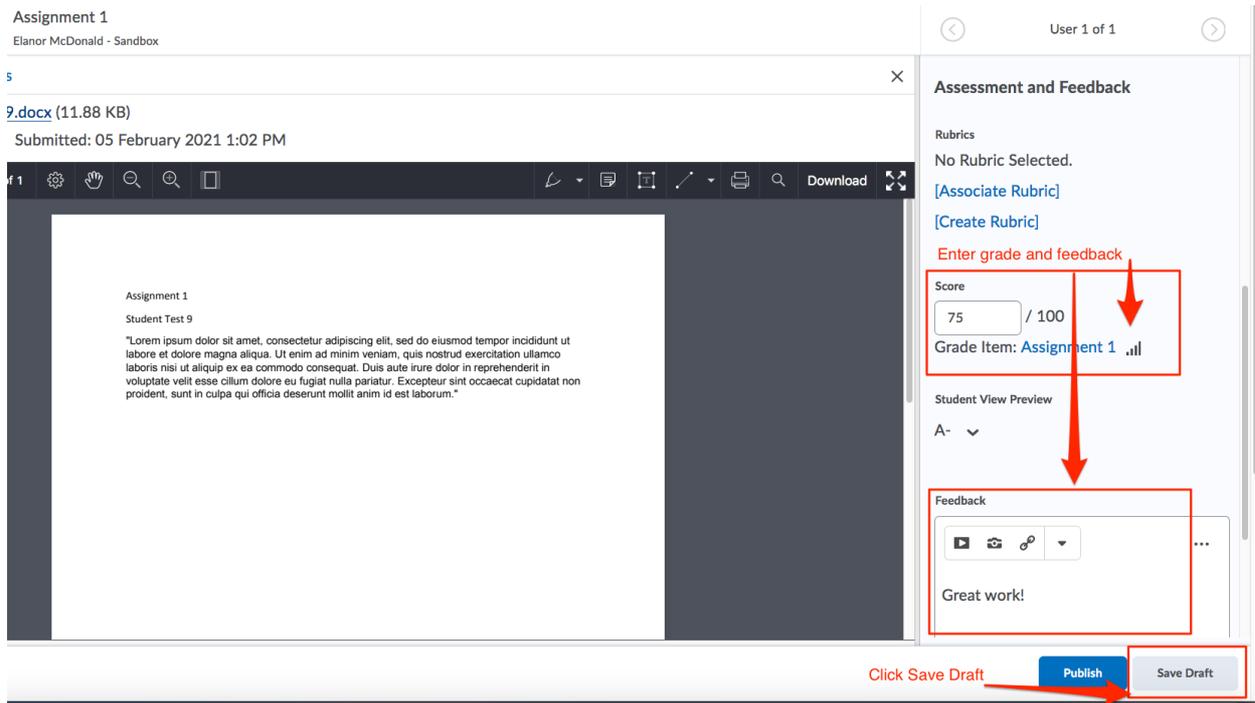
View By: [User](#) ▾ [Apply](#)

Search For... 🔍 [Show Search Options](#)

[Download](#) [Email](#) [Mark as Read](#) [Mark as Unread](#) [Delete](#) [Publish Feedback](#)

<input type="checkbox"/>	Last Name ▲, First Name	
<input type="checkbox"/>	Student9, Elanor Test	
	<a href="#">Assignment 1 - Student 9.docx (11.88 KB)</a>	

Enter the grade and feedback in the right hand pane and click *Save Draft*



Assignment 1  
Elanor McDonald - Sandbox

9.docx (11.88 KB)  
Submitted: 05 February 2021 1:02 PM

Assessment and Feedback

Rubrics  
No Rubric Selected.  
[Associate Rubric]  
[Create Rubric]

Enter grade and feedback

Score  
75 / 100  
Grade Item: Assignment 1

Student View Preview  
A-

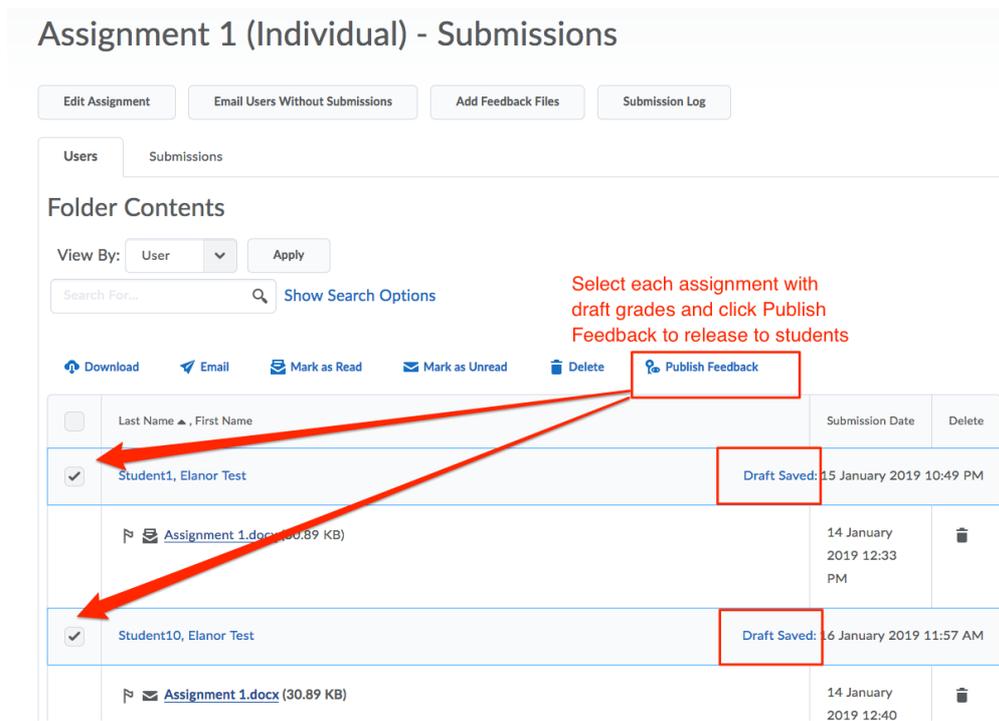
Feedback  
Great work!

Click Save Draft **Publish** Save Draft

The marks and feedback have been kept but they are not yet available to the students.

You need to publish the marks and reverse the display settings you set earlier in order for the students to get their grade.

To release the grades to students, firstly select all submissions and click *Publish Feedback*



### Assignment 1 (Individual) - Submissions

Edit Assignment Email Users Without Submissions Add Feedback Files Submission Log

Users Submissions

Folder Contents

View By: User Apply

Search For... Show Search Options

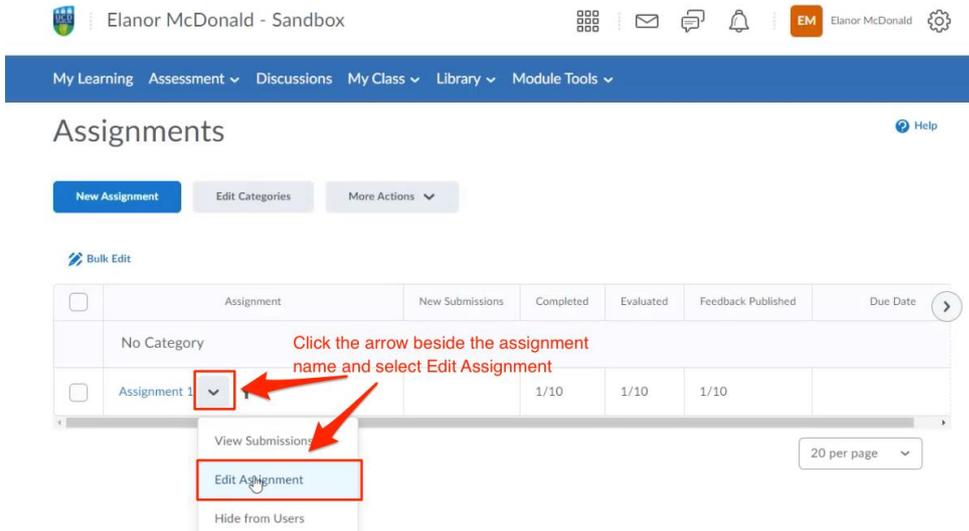
Download Email Mark as Read Mark as Unread Delete **Publish Feedback**

	Last Name ▲, First Name	Submission Date	Delete
<input checked="" type="checkbox"/>	Student1, Elanor Test	Draft Saved: 15 January 2019 10:49 PM	
	Assignment 1.docx (30.89 KB)	14 January 2019 12:33 PM	
<input checked="" type="checkbox"/>	Student10, Elanor Test	Draft Saved: 16 January 2019 11:57 AM	
	Assignment 1.docx (30.89 KB)	14 January 2019 12:40	

Select each assignment with draft grades and click Publish Feedback to release to students

The marks are now published but will still remain hidden from the students until you change the display settings for the grade.

To do this, navigate to the *Assignments* area, click the arrow beside the assignment name and select *Edit*.



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My Learning Assessment Discussions My Class Library Module Tools

## Assignments

New Assignment Edit Categories More Actions

Bulk Edit

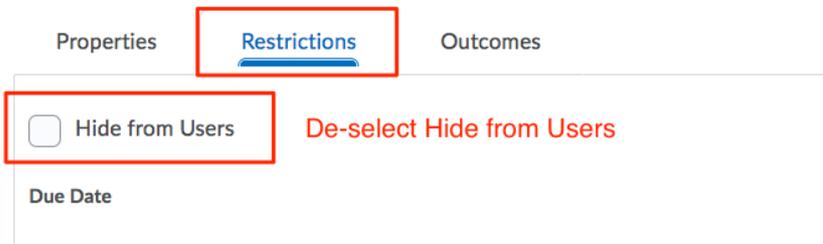
	Assignment	New Submissions	Completed	Evaluated	Feedback Published	Due Date
	No Category					
<input type="checkbox"/>	Assignment 1	1/10	1/10	1/10		

View Submissions Edit Assignment Hide from Users

20 per page

Navigate to the *Restrictions* tab and de-select *Hide from Users*

## Edit Assignment - Assignment 1

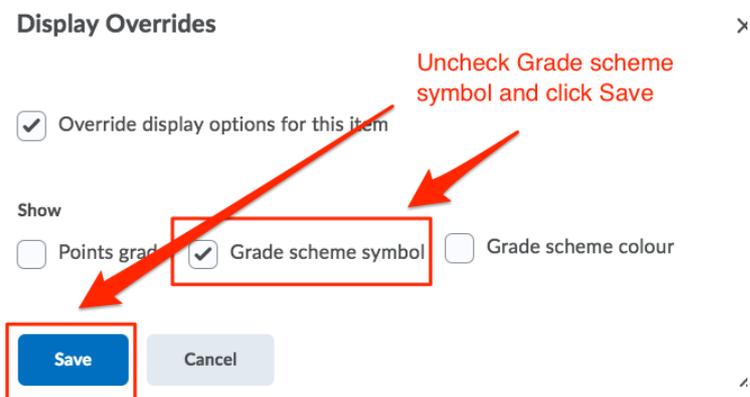


Properties **Restrictions** Outcomes

Hide from Users

Due Date

Navigate to the *Properties* tab and edit the student view preview to display *Grade scheme symbol*



Display Overrides

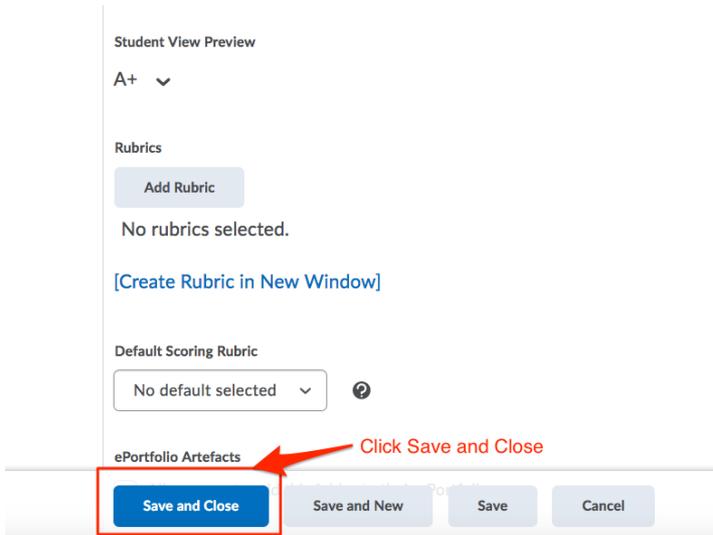
Override display options for this item

Show

Points grade  Grade scheme symbol  Grade scheme colour

Save Cancel

Click *Save and Close*



The screenshot shows a sidebar on the left with the following elements:

- Student View Preview
- A+ ▾
- Rubrics
- Add Rubric
- No rubrics selected.
- [\[Create Rubric in New Window\]](#)
- Default Scoring Rubric
- No default selected ▾ ?

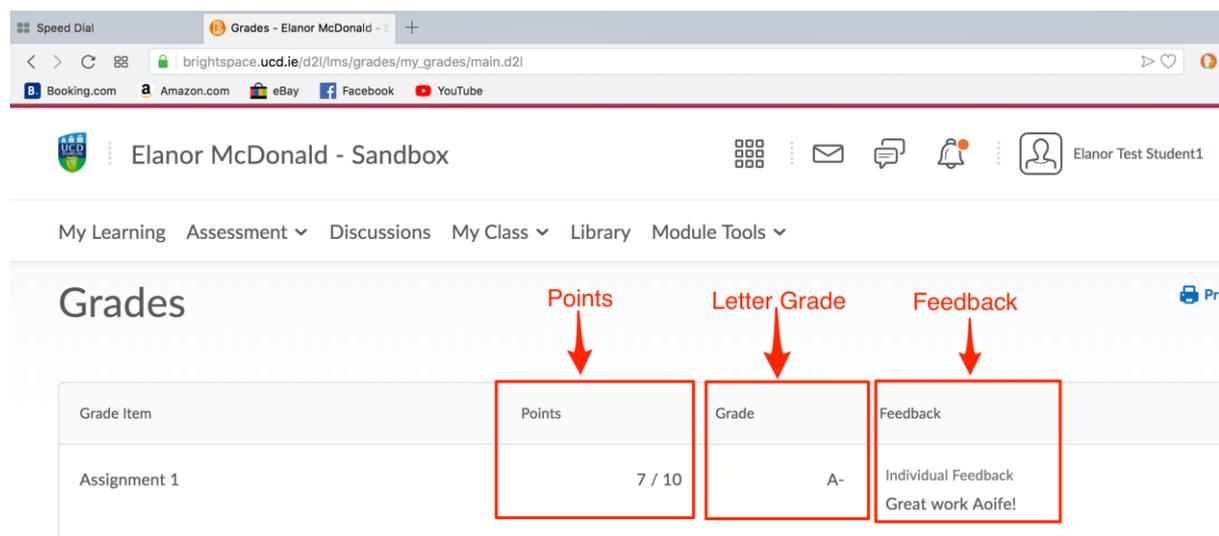
At the bottom of the sidebar, the text "ePortfolio Artefacts" is visible. Below this, a horizontal bar contains four buttons: "Save and Close", "Save and New", "Save", and "Cancel". The "Save and Close" button is highlighted with a red box, and a red arrow points from the text "Click Save and Close" to it.

The marks and feedback will now be available to the students.

*Note: Please refer to using the in-line grader guide to view information on inputting marks and feedback for each submission.*

## Grade Visibility via the Grades Area

If a grade item has been associated with an assignment, quiz, discussion board etc, students their mark (if made available to them) by going to the *Grades* area in the module. Depending on the display settings you define, students potentially can see the points for an assignment, the letter grade and feedback.

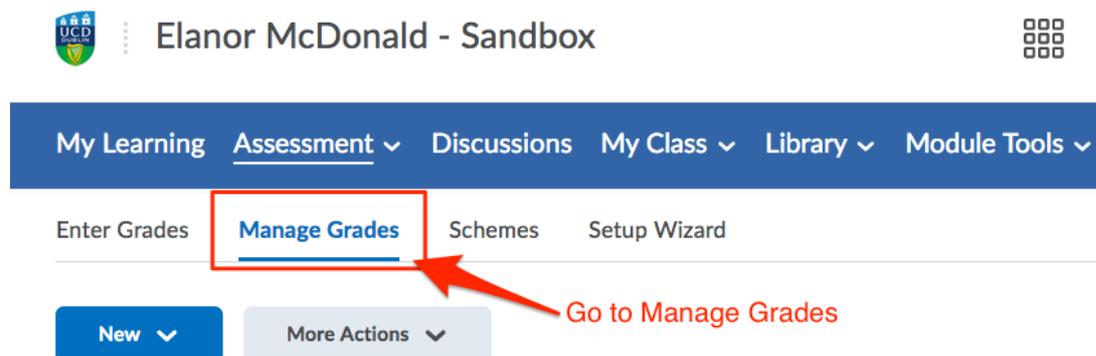


The screenshot shows a web browser window with the URL `brightspace.ucd.ie/d2l/lms/grades/my_grades/main.d2l`. The user is logged in as 'Elanor Test Student1'. The main heading is 'Grades'. Below it is a table with the following structure:

Grade Item	Points	Letter Grade	Feedback
Assignment 1	7 / 10	A-	Individual Feedback Great work Aoife!

Red arrows point from the column headers 'Points', 'Letter Grade', and 'Feedback' to their respective columns in the table. The 'Points' column shows '7 / 10', the 'Letter Grade' column shows 'A-', and the 'Feedback' column shows 'Individual Feedback' and 'Great work Aoife!'.

You may or may not want the student to see all the information connected to the grade or you may want to release the information at specific times. To control the visibility of the mark via the grade item, go to the *Grades Area* and select *Manage Grades*.



The screenshot shows the 'Assessment' menu in the Brightspace interface. The menu items are: 'Enter Grades', 'Manage Grades', 'Schemes', and 'Setup Wizard'. The 'Manage Grades' option is highlighted with a red box and a red arrow pointing to it. Below the menu is a 'New' button and a 'More Actions' button. A red arrow points from the text 'Go to Manage Grades' to the 'Manage Grades' option in the menu.

Select the grade item that you wish to control the display of, click the down arrow and select *Edit*

My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

Enter Grades **Manage Grades** Schemes Setup Wizard

New ▾ More Actions ▾

 Bulk Edit

<input type="checkbox"/>	Grade Item	Type
<input type="checkbox"/>	Assignment 1 ▾	Numeric
<input type="checkbox"/>	Letter Grade Edit	Selectbox

Select the arrow beside the grade item name and select Edit

On the Restrictions tab, select *Hide from Users*

My Learning Assessment ▾ Discussions My Class ▾ Library ▾ Module Tools ▾

## Edit Item: Assignment 1

Properties **Restrictions** Objectives

Hide from Users

On the Restrictions tab select Hide from Users

**Availability**

Has Start Date

11/02/2021 4:50 PM Now

Ireland - Dublin

Has End Date

On the *Properties* tab scroll down to change the *Student View* Display options. Uncheck *Grade scheme symbol* and click *Save and Close*

**Display Options**

▼ Hide Display Options

Student View

Display class average to users ?

Display grade distribution to users ?

Override display options for this item ?

Show

Points grade

Grade scheme symbol

Grade scheme colour

Managing View

Override display options for this item ?

Buttons: Save and Close, Save and New, Save, Cancel

If you wish to hide the *Points grade* or *Letter Grade (Grade Scheme Symbol)* you can turn them off here.

Grade Scheme

-- Default Scheme -- (Copy of UCD Component Letter Pass at 40%)

**Display Options**

▼ Hide Display Options

Student View

Display class average to users ?

Display grade distribution to users ?

Override display options for this item ?

Show

Points grade

Grade scheme symbol

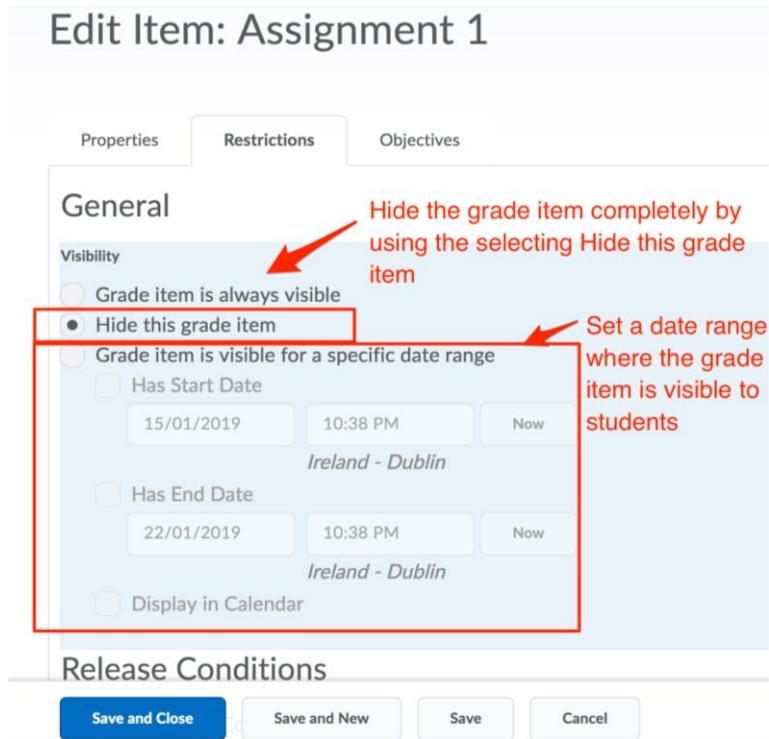
Grade scheme colour

Managing View

Override display options for this item ?

Buttons: Save and Close, Save and New, Save, Cancel

If you wish to hide the grade item completely or create a date range whereby the grade item is visible to the student, click the *Restrictions* tab and define the visibility options as needed. Ensure to click *Save and Close* once finished.



**Edit Item: Assignment 1**

Properties | **Restrictions** | Objectives

**General**

Visibility

Grade item is always visible  
 **Hide this grade item**  
 Grade item is visible for a specific date range

Has Start Date  
 15/01/2019 10:38 PM Now  
 Ireland - Dublin

Has End Date  
 22/01/2019 10:38 PM Now  
 Ireland - Dublin

Display in Calendar

**Release Conditions**

Hide the grade item completely by using the selecting Hide this grade item  
 Set a date range where the grade item is visible to students

### Important notes

- If an assignment submission folder is not tied to a grade item then it is sufficient to focus on the visibility of grades via the *Assignment area* only.
- If the folder is tied to a grade item then changes in the visibility of points and letter grade to the student will reflect in the *Grades area* **and** in the *Assignment area*.