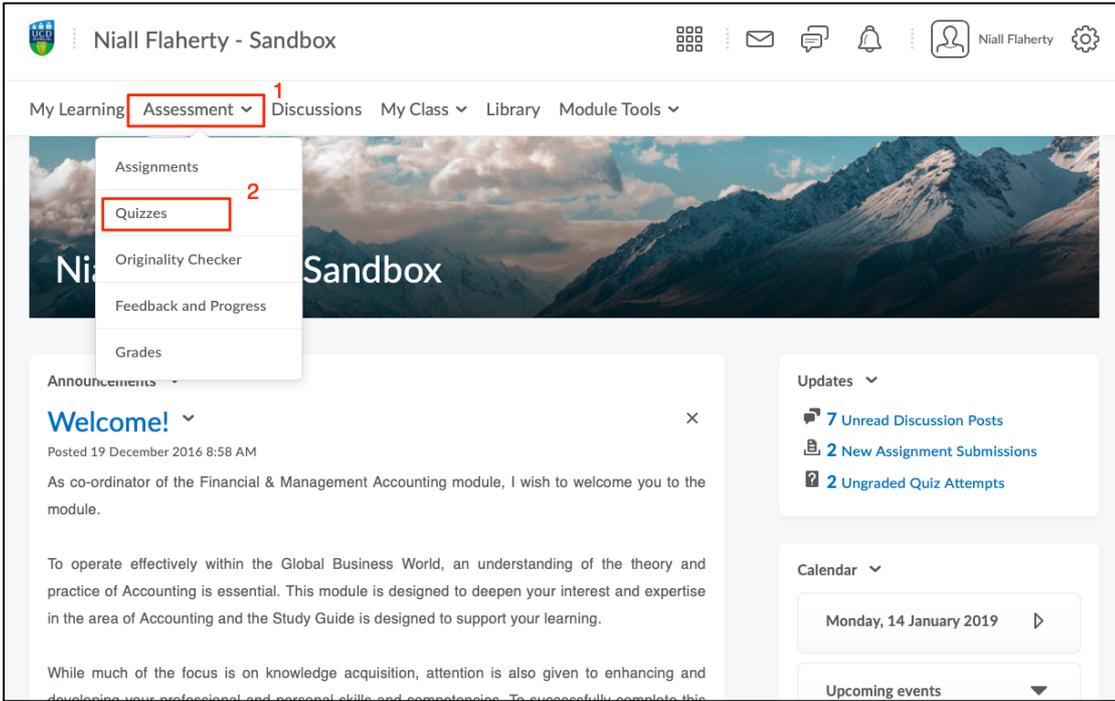


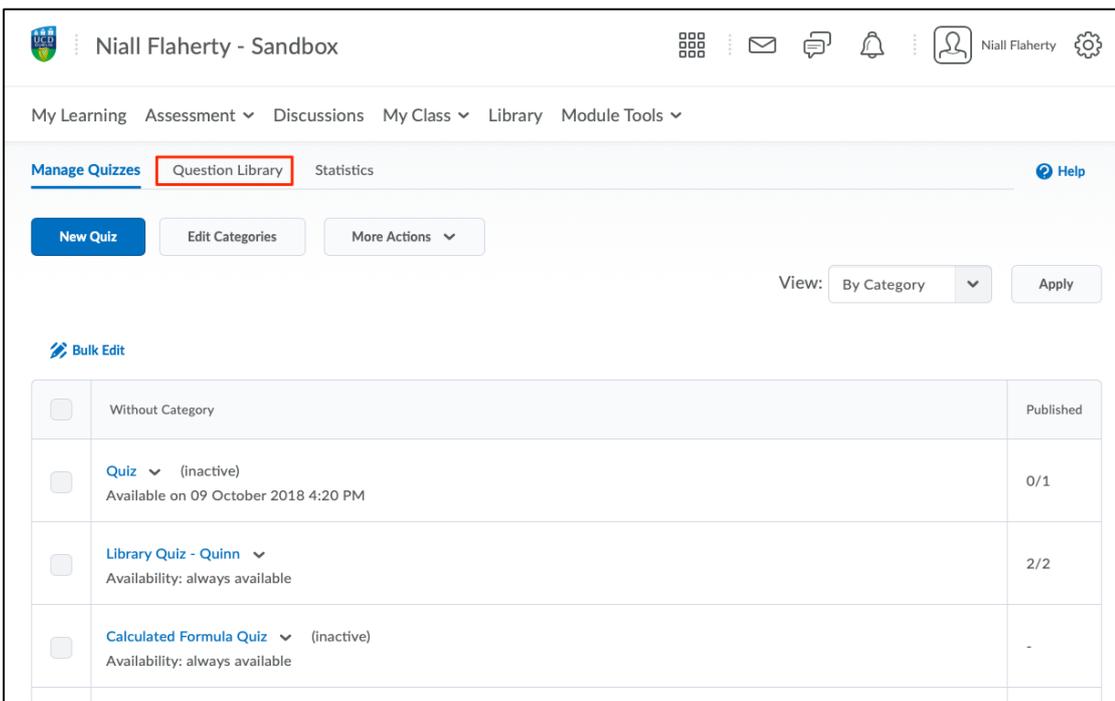
Online Quizzes – The Question Library

When using Quizzes in Brightspace it is best practice to create questions within the Question Library first, so that all questions can be re-used in future Quizzes.

To add questions to your module that can be used in Quizzes and Surveys, select *Assessment (1)* – *Quizzes (2)*, then select *Question Library*.



The screenshot shows the Brightspace user interface for 'Niall Flaherty - Sandbox'. The top navigation bar includes 'My Learning', 'Assessment', 'Discussions', 'My Class', 'Library', and 'Module Tools'. A red box labeled '1' highlights the 'Assessment' dropdown menu. A secondary dropdown menu is open, showing options like 'Assignments', 'Quizzes', 'Originality Checker', 'Feedback and Progress', and 'Grades'. A red box labeled '2' highlights the 'Quizzes' option.

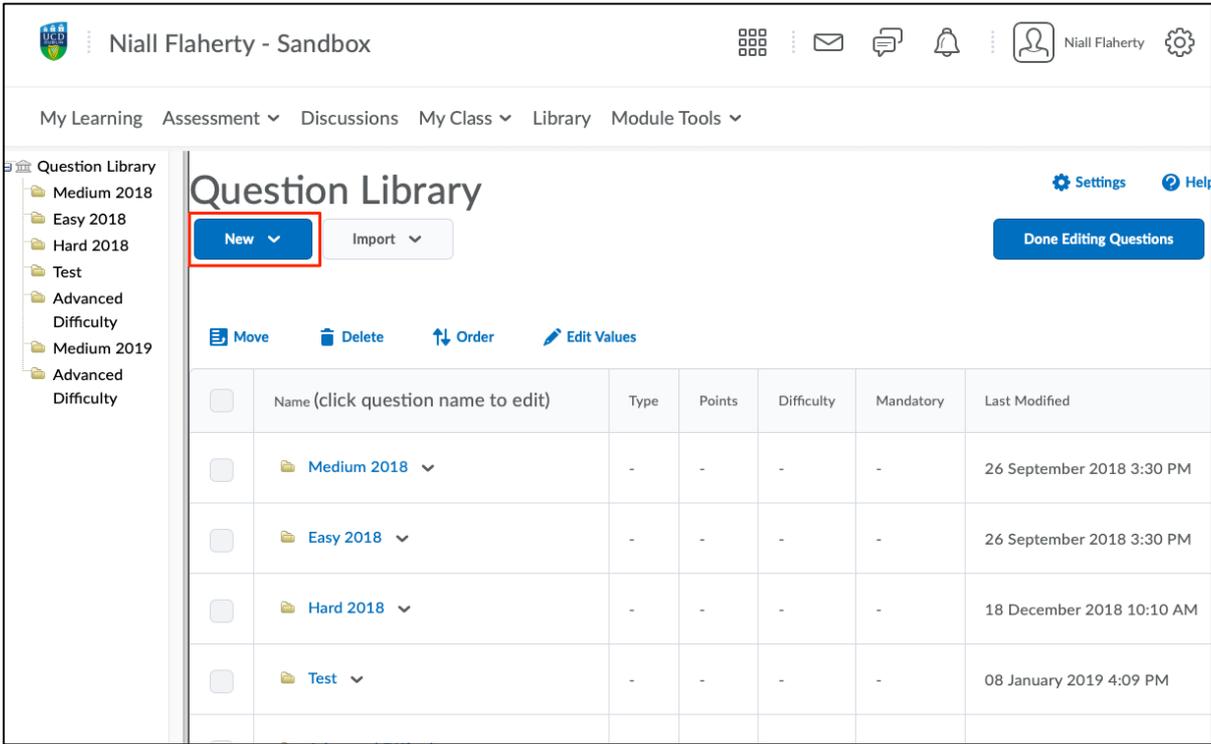


The screenshot shows the 'Manage Quizzes' page in Brightspace. The 'Question Library' tab is selected and highlighted with a red box. The page includes a 'New Quiz' button, 'Edit Categories', and 'More Actions' buttons. A 'View:' dropdown is set to 'By Category' with an 'Apply' button. Below the navigation is a 'Bulk Edit' link and a table of quiz items.

| Quiz Item | Status |
|--|-----------|
| Without Category | Published |
| Quiz (inactive) Available on 09 October 2018 4:20 PM | 0/1 |
| Library Quiz - Quinn Availability: always available | 2/2 |
| Calculated Formula Quiz (inactive) Availability: always available | - |

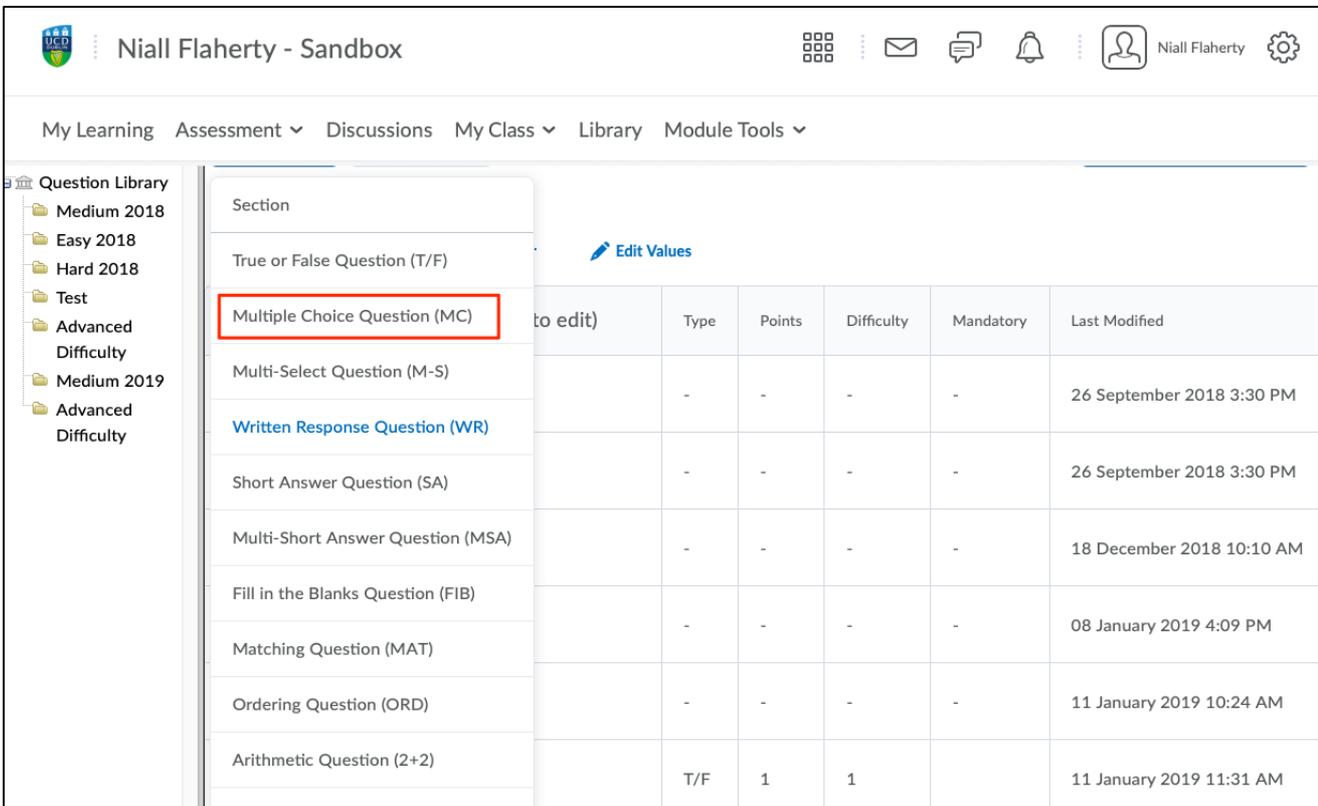
From here you can *create new questions* or *import existing questions*.

To create new questions click on *New*, and select the question type you would like to create.



The screenshot shows the 'Question Library' interface for 'Niall Flaherty - Sandbox'. The 'New' button is highlighted with a red box. The interface includes a navigation menu on the left, a main content area with a table of question categories, and a top navigation bar with various icons and user information.

| Name (click question name to edit) | Type | Points | Difficulty | Mandatory | Last Modified |
|------------------------------------|------|--------|------------|-----------|---------------------------|
| Medium 2018 | - | - | - | - | 26 September 2018 3:30 PM |
| Easy 2018 | - | - | - | - | 26 September 2018 3:30 PM |
| Hard 2018 | - | - | - | - | 18 December 2018 10:10 AM |
| Test | - | - | - | - | 08 January 2019 4:09 PM |



The screenshot shows the 'Question Library' interface with the 'New' dropdown menu open. The 'Multiple Choice Question (MC)' option is highlighted with a red box. The dropdown menu lists various question types, and the main content area shows a table of question categories.

| Name (click question name to edit) | Type | Points | Difficulty | Mandatory | Last Modified |
|------------------------------------|------|--------|------------|-----------|---------------------------|
| Medium 2018 | - | - | - | - | 26 September 2018 3:30 PM |
| Easy 2018 | - | - | - | - | 26 September 2018 3:30 PM |
| Hard 2018 | - | - | - | - | 18 December 2018 10:10 AM |
| Test | - | - | - | - | 08 January 2019 4:09 PM |
| True or False Question (T/F) | T/F | 1 | 1 | - | 11 January 2019 11:31 AM |

Click *Multiple Choice Question (MC)*.

If you wish to change the question type, select a new question type from the drop-down menu.

BACK TO QUESTION LIBRARY

Multiple Choice Options

Question Text *

Answers *

Add Answer

Randomize answers for each student

Default Points *

This is where you can preview how the question will look.

Question Text *

Add question text

Answers *

Indicate correct answer with a tick

Add correct and incorrect answers in your required order

Add Answer

Alternatively randomise the order in which answers appear

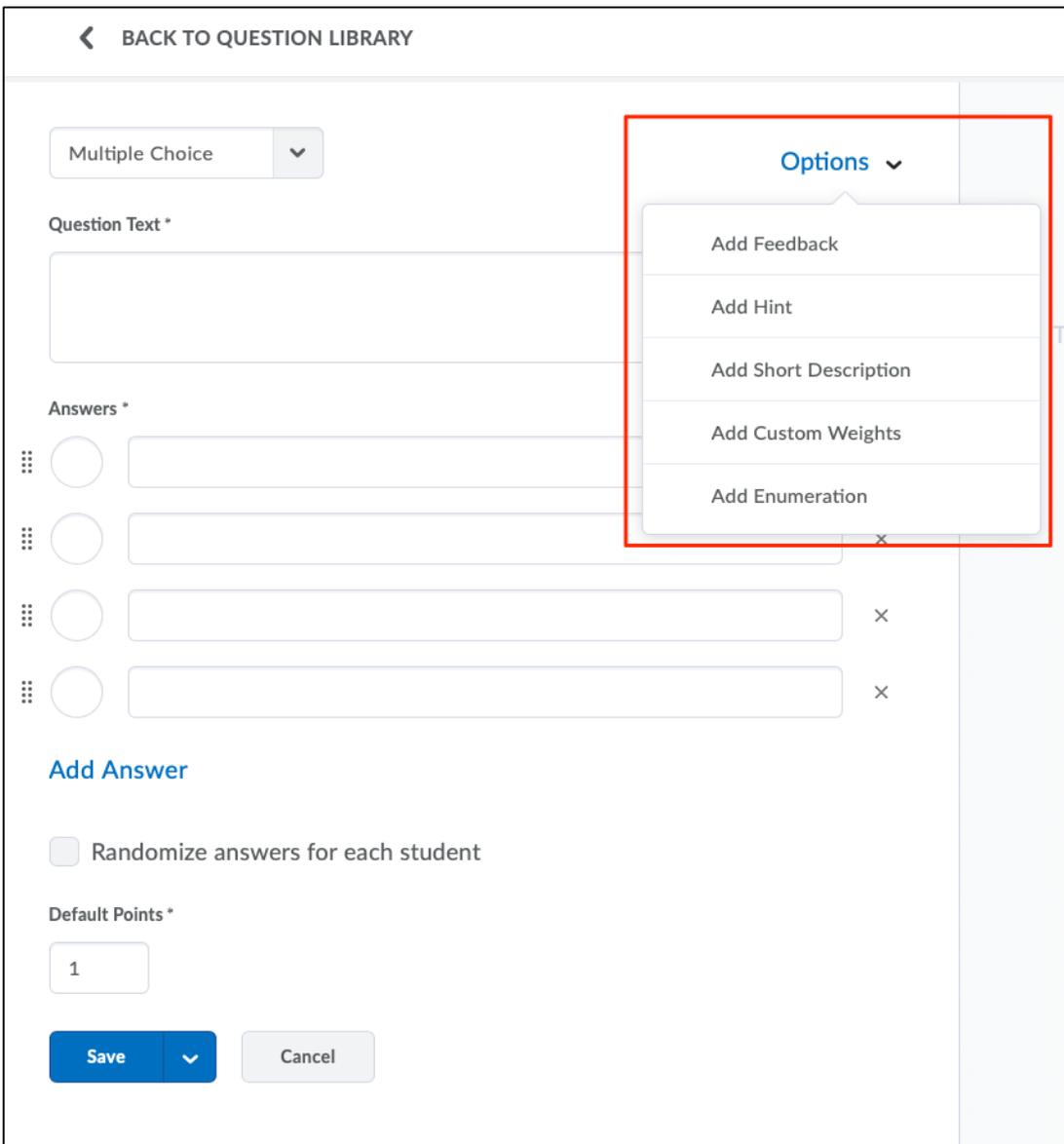
Randomize answers for each student

Default Points *

1

- Add the Question text.
- Add the Question Answer, both correct and incorrect.
- Indicate the correct answer with a tick.
- Add additional wrong answers if required.
- Choose whether to randomise the order answers appear when the Quiz runs.
- Indicate the default points for the correct answer.

Additional Options are available for how to create and display your question.



The screenshot shows a web interface for creating a question. At the top left, there is a back arrow and the text "BACK TO QUESTION LIBRARY". Below this, a dropdown menu is set to "Multiple Choice". The main form has a "Question Text *" field, followed by an "Answers *" section with four rows, each containing a radio button, a text input field, and a delete "x" icon. Below the answers is a blue "Add Answer" link, a checkbox for "Randomize answers for each student", and a "Default Points *" field with the value "1". At the bottom are "Save" and "Cancel" buttons. A red box highlights the "Options" dropdown menu, which is open and shows five options: "Add Feedback", "Add Hint", "Add Short Description", "Add Custom Weights", and "Add Enumeration".

- You can add Feedback for each answer.
- Add a question Hint.
- Add an additional short descriptive text for your question.
- Add custom answer Weightings.
- And add Enumeration to your answer.

Add Answer

Randomize answers for each student

Default Points

Save and New

Save and Copy

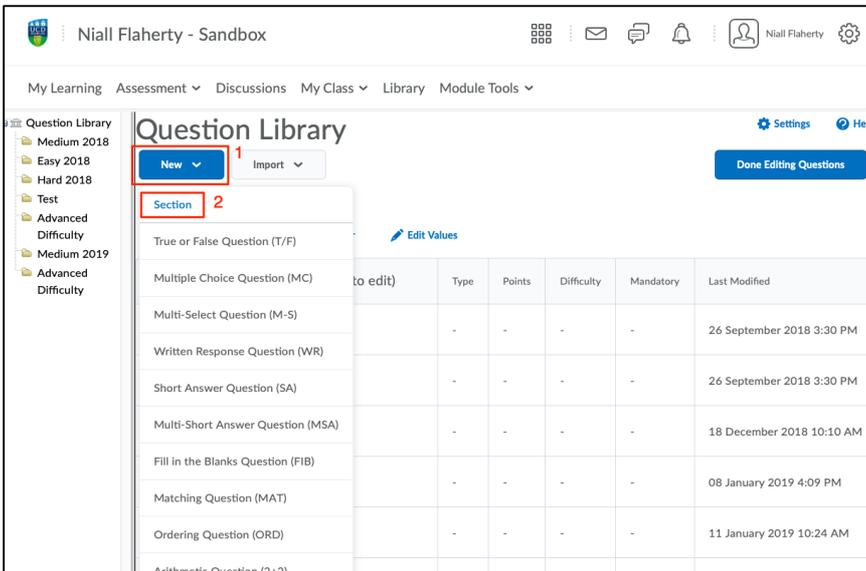
Save

▼

Cancel

- If you wish to create more questions click *Save and New*.
- If you wish to create a new question and use this question as template for the next, click *Save and Copy*.
- If you only wish to create this one question click *Save* to return to the Question Library.

Questions can be organised into groups or folders called Sections.



The screenshot shows the 'Question Library' interface. A 'New' dropdown menu is open, and 'Section' is selected. The main table lists various question types with columns for Type, Points, Difficulty, Mandatory, and Last Modified.

| Type | Points | Difficulty | Mandatory | Last Modified |
|-----------------------------------|--------|------------|-----------|---------------------------|
| Multiple Choice Question (MC) | - | - | - | 26 September 2018 3:30 PM |
| Multi-Select Question (M-S) | - | - | - | 26 September 2018 3:30 PM |
| Written Response Question (WR) | - | - | - | 18 December 2018 10:10 AM |
| Short Answer Question (SA) | - | - | - | 08 January 2019 4:09 PM |
| Multi-Short Answer Question (MSA) | - | - | - | 11 January 2019 10:24 AM |
| Fill in the Blanks Question (FIB) | - | - | - | |
| Matching Question (MAT) | - | - | - | |
| Ordering Question (ORD) | - | - | - | |
| Arithmetic Question (2+2) | - | - | - | |

- To create a new Section click *New (1) - Section (2)*.
- Give your new Section a Name.
- Add optional Message and Comments.
- Add option image and image description.
- Select your preferred Display Options.
- You can select to randomise the order of question within the Section.
- Add optional Section Feedback.

Click *Save* to complete Section creation.

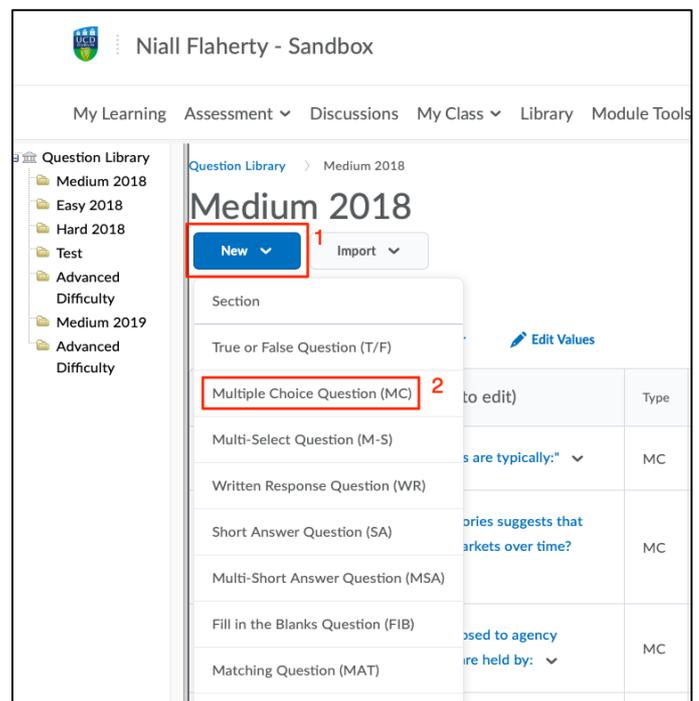
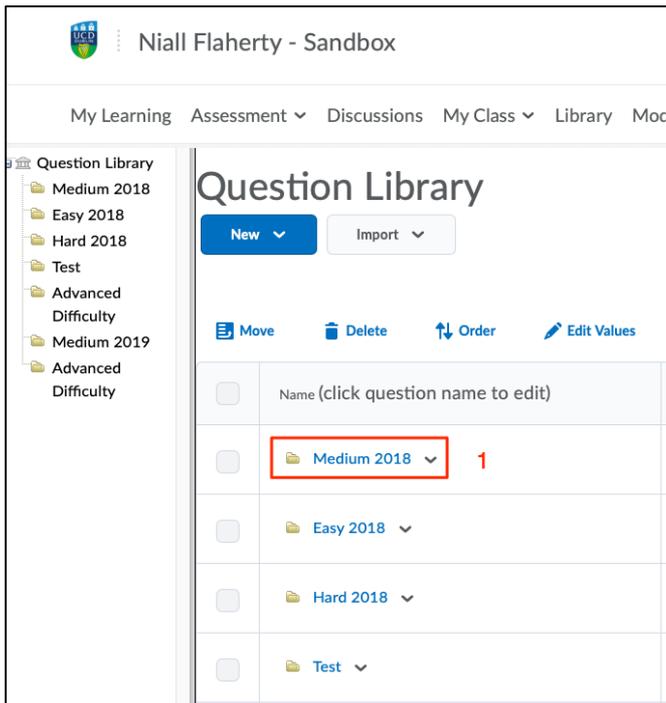
To add existing questions to a Section click the tick box beside a question and select *Move*.

Select the Section you would like to move the Question to.

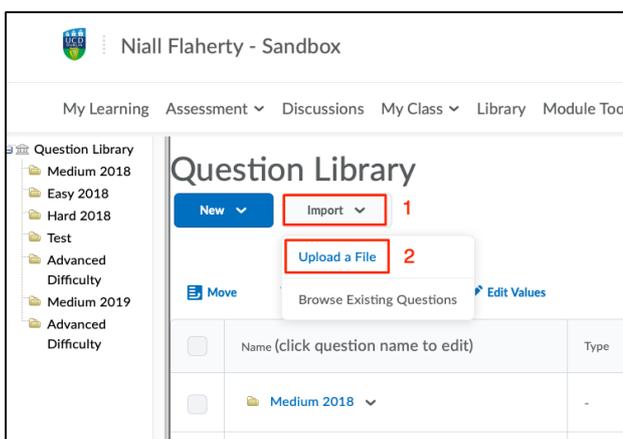
The question moves to the selected Section.

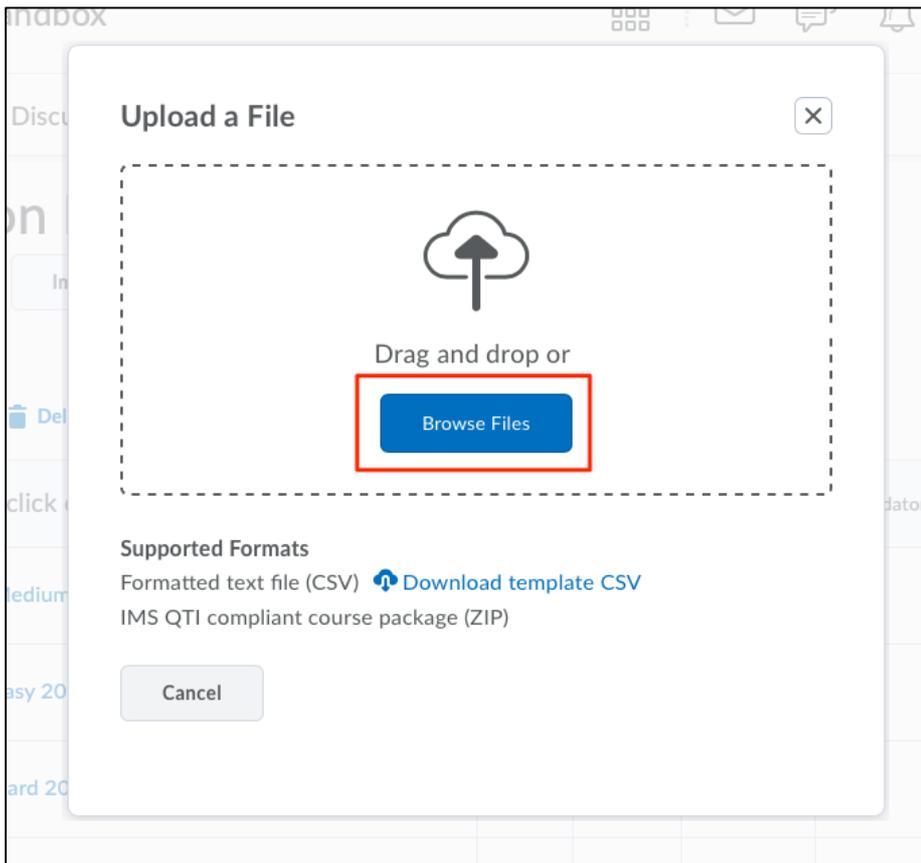
To create new questions within a Section, click on the Section name (1).

Now click *New* (1) and complete the question creation as outlined earlier (2).

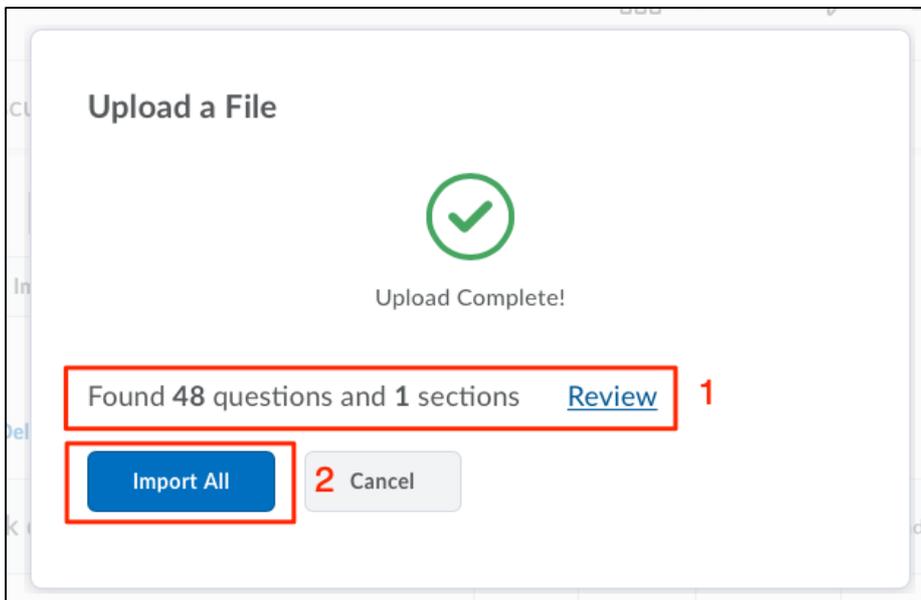


To Import existing questions into your Question Library from a file, click on *Import* (1) - *Upload a File* (2).





Click *Browse Files* and navigate to the file with Quiz questions you wish to upload.

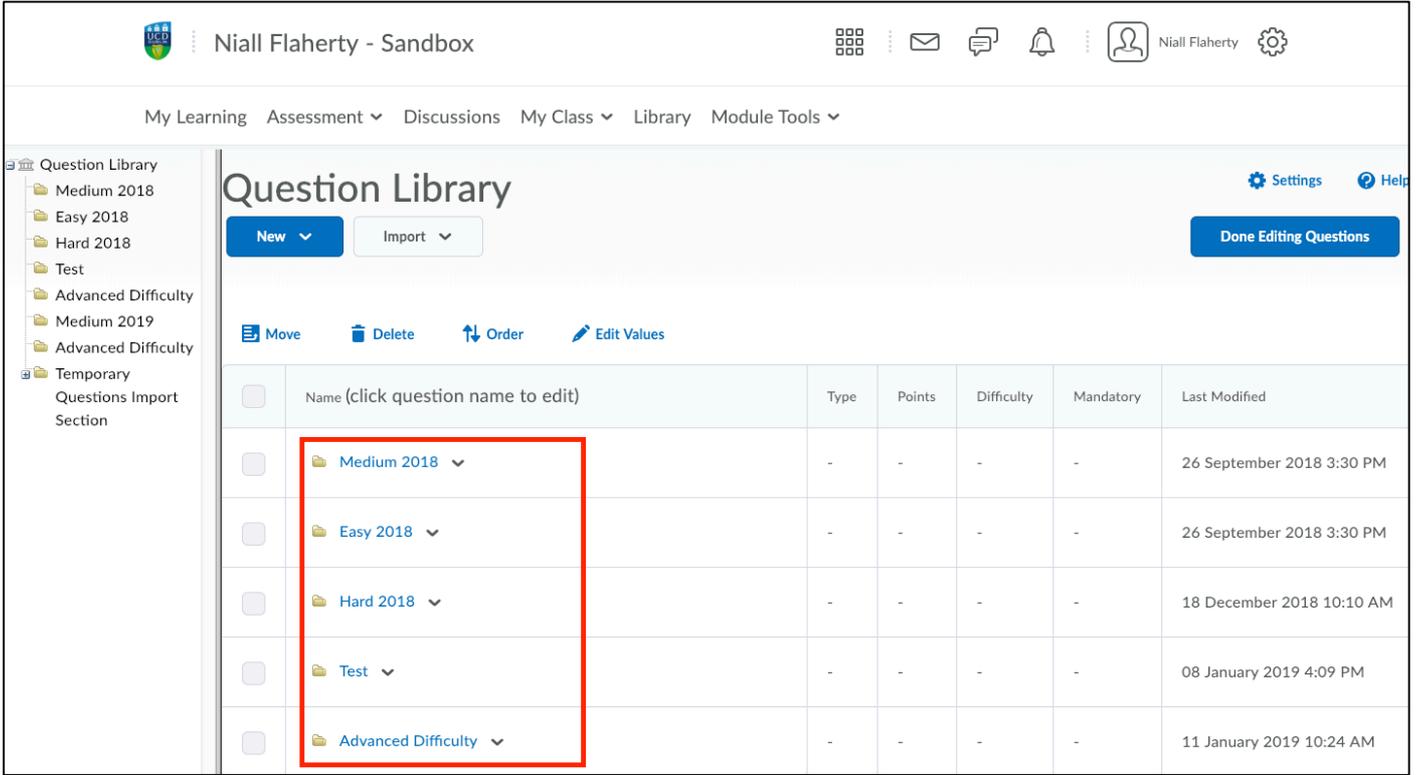


When the upload is complete you will see a report of how many questions were imported.

Check to ensure the number matches what you expected. (1)

Click Import All to import the questions as a new Section. (2)

The Section will appear in the Section list.



Niall Flaherty - Sandbox

My Learning Assessment ▾ Discussions My Class ▾ Library Module Tools ▾

Question Library

Medium 2018
 Easy 2018
 Hard 2018
 Test
 Advanced Difficulty
 Medium 2019
 Advanced Difficulty
 Temporary Questions Import Section

Question Library

Settings Help

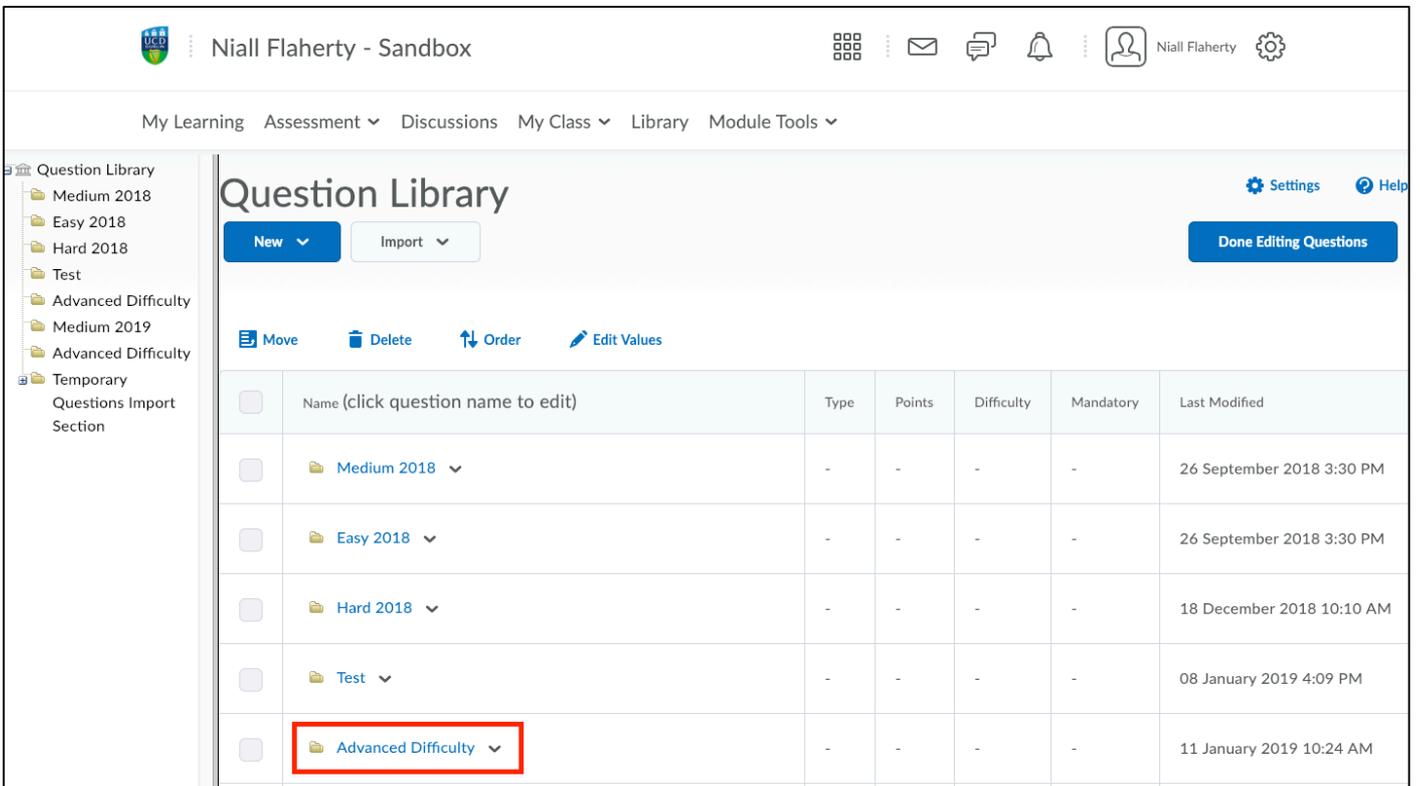
Done Editing Questions

New ▾ Import ▾

Move Delete Order Edit Values

| <input type="checkbox"/> | Name (click question name to edit) | Type | Points | Difficulty | Mandatory | Last Modified |
|--------------------------|------------------------------------|------|--------|------------|-----------|---------------------------|
| <input type="checkbox"/> | Medium 2018 ▾ | - | - | - | - | 26 September 2018 3:30 PM |
| <input type="checkbox"/> | Easy 2018 ▾ | - | - | - | - | 26 September 2018 3:30 PM |
| <input type="checkbox"/> | Hard 2018 ▾ | - | - | - | - | 18 December 2018 10:10 AM |
| <input type="checkbox"/> | Test ▾ | - | - | - | - | 08 January 2019 4:09 PM |
| <input type="checkbox"/> | Advanced Difficulty ▾ | - | - | - | - | 11 January 2019 10:24 AM |

Click on the name to inspect your new questions.



Niall Flaherty - Sandbox

My Learning Assessment ▾ Discussions My Class ▾ Library Module Tools ▾

Question Library

Medium 2018
 Easy 2018
 Hard 2018
 Test
 Advanced Difficulty
 Medium 2019
 Advanced Difficulty
 Temporary Questions Import Section

Question Library

Settings Help

Done Editing Questions

New ▾ Import ▾

Move Delete Order Edit Values

| <input type="checkbox"/> | Name (click question name to edit) | Type | Points | Difficulty | Mandatory | Last Modified |
|--------------------------|------------------------------------|------|--------|------------|-----------|---------------------------|
| <input type="checkbox"/> | Medium 2018 ▾ | - | - | - | - | 26 September 2018 3:30 PM |
| <input type="checkbox"/> | Easy 2018 ▾ | - | - | - | - | 26 September 2018 3:30 PM |
| <input type="checkbox"/> | Hard 2018 ▾ | - | - | - | - | 18 December 2018 10:10 AM |
| <input type="checkbox"/> | Test ▾ | - | - | - | - | 08 January 2019 4:09 PM |
| <input type="checkbox"/> | Advanced Difficulty ▾ | - | - | - | - | 11 January 2019 10:24 AM |

Click on the question text to inspect an individual question.

Niall Flaherty - Sandbox

My Learning Assessment Discussions My Class Library Module Tools

Question Library > Advanced Difficulty

Advanced Difficulty

New Import Done Editing Questions

Move Delete Order Edit Values

| | Name (click question name to edit) | Type | Points | Difficulty | Mandatory | Last Modified |
|--------------------------|--|------|--------|------------|-------------------------------------|--------------------------|
| <input type="checkbox"/> | ? Assume that Live Co. has expected cash flows of \$200,000 from domestic operations, SF200,000 from Swiss operations, and 150,000 euros from Italian operations at the end of the year. The Swiss franc's value and euro's value are expected to be \$.83 and \$1.29 respectively, at the end this year. What are the expected dollar cash flows of Live Co? | MC | 10 | 0 | <input checked="" type="checkbox"/> | 11 January 2019 10:24 AM |
| <input type="checkbox"/> | ? Livingston Co. has a subsidiary in Korea. The subsidiary reinvests half of its net cash flows into operations and remits half to the parent. Livingston's expected cash flows from domestic business are \$100,000 and the Korean subsidiary is expected to generate 100 million Korean won at the end of the year. The expected value of won is \$.0012. What are the expected dollar cash flows of Livingston Co.? | MC | 10 | 0 | <input checked="" type="checkbox"/> | 11 January 2019 10:24 AM |

If satisfied, click *Cancel* to return to the Question Library.

BACK TO QUESTION LIBRARY

Multiple Choice Options

Question Text *

Assume that Live Co. has expected cash flows of \$200,000 from domestic operations, SF200,000 from Swiss operations, and 150,000 euros from Italian operations at the end of the year. The Swiss franc's value and euro's value are expected to be \$.83 and \$1.29 respectively, at the end this year. What are the expected dollar cash flows of Live Co?

Answers *

- \$559,500
- \$200,000
- \$582,500
- \$393,500

Add Answer

Randomize answers for each student

Default Points *

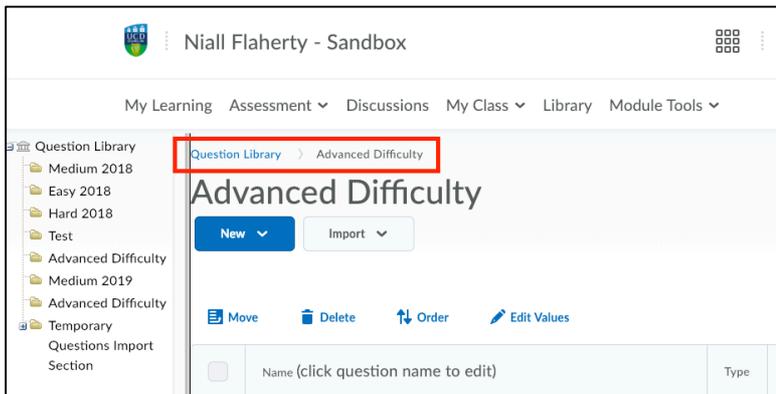
10

Save Cancel

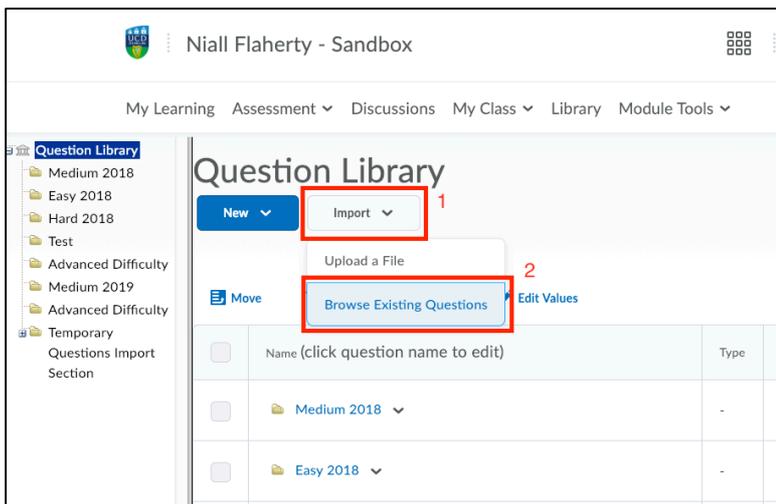
Assume that Live Co. has expected cash flows of \$200,000 from domestic operations, SF200,000 from Swiss operations, and 150,000 euros from Italian operations at the end of the year. The Swiss franc's value and euro's value are expected to be \$.83 and \$1.29 respectively, at the end this year. What are the expected dollar cash flows of Live Co?

- \$559,500
- \$200,000
- \$582,500
- \$393,500

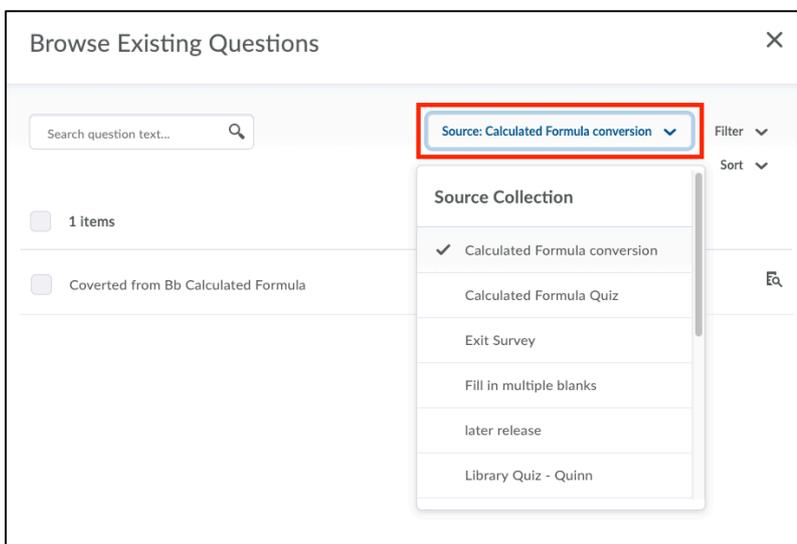
Use the breadcrumbs to navigate back to the Root.



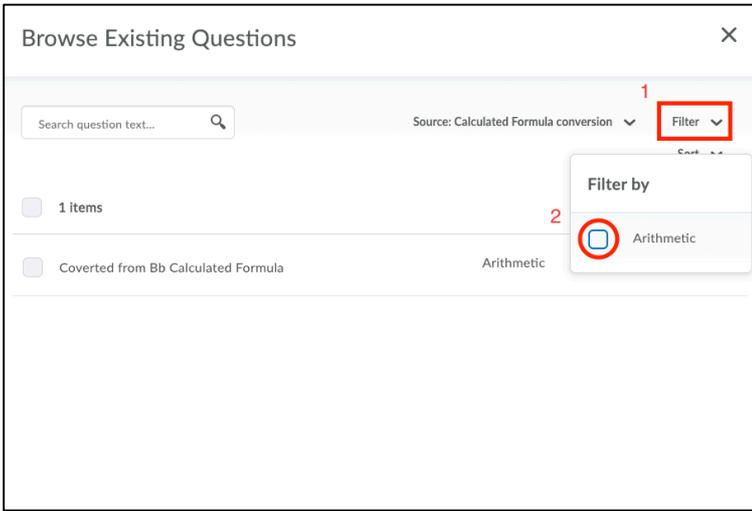
To Import questions into Sections in your Library that already exist within Quizzes and Surveys in your module, click Import (1) - Browse Existing Questions (2).



Click Source to choose which available Quiz, Survey or Section you would like to import from.

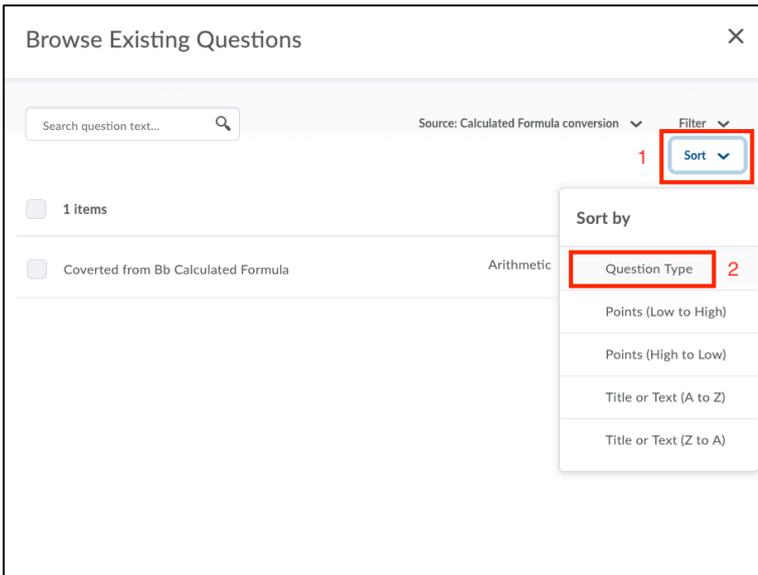


Click Filter (1) to filter by available question type (2) within this Section.



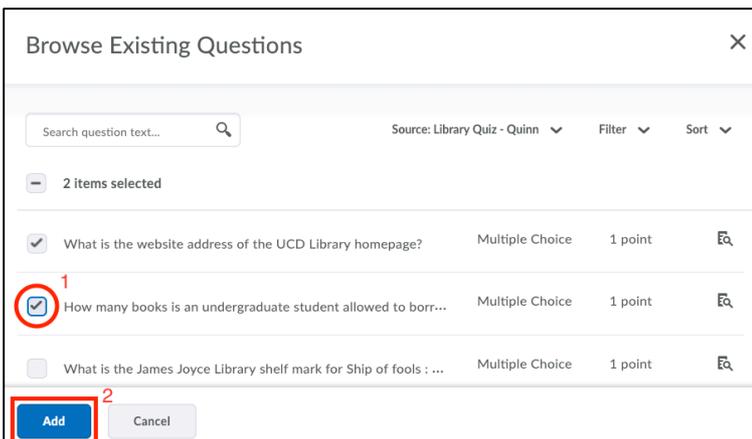
The screenshot shows the 'Browse Existing Questions' window. At the top, there is a search bar and a 'Source' dropdown set to 'Calculated Formula conversion'. A red box labeled '1' highlights the 'Filter' dropdown menu. A secondary dropdown menu is open, showing 'Filter by' options. A red box labeled '2' highlights the 'Arithmetic' option, which is currently selected.

Click Sort (1) for additional sorting options, select your preferred sorting option (2).



The screenshot shows the 'Browse Existing Questions' window. A red box labeled '1' highlights the 'Sort' dropdown menu. A secondary dropdown menu is open, showing 'Sort by' options. A red box labeled '2' highlights the 'Question Type' option, which is currently selected.

Select the tick boxes (1) of the questions you would like to import and click Add (2).



The screenshot shows the 'Browse Existing Questions' window. At the top, there is a search bar and a 'Source' dropdown set to 'Library Quiz - Quinn'. A red box labeled '1' highlights the tick boxes next to the questions. A red box labeled '2' highlights the 'Add' button at the bottom left of the window.

| Selected | Question Text | Question Type | Points | Actions |
|-------------------------------------|--|-----------------|---------|---------|
| <input checked="" type="checkbox"/> | What is the website address of the UCD Library homepage? | Multiple Choice | 1 point | ⓘ |
| <input checked="" type="checkbox"/> | How many books is an undergraduate student allowed to borrow... | Multiple Choice | 1 point | ⓘ |
| <input type="checkbox"/> | What is the James Joyce Library shelf mark for Ship of fools : ... | Multiple Choice | 1 point | ⓘ |

New and Imported Questions will be available to you when creating future Quizzes and Surveys.