

## Adding your lecture subchannel to your module on Brightspace

If you have organised your lecture recordings into subchannels you can easily share all the recordings in that sub channel on your module on Brightspace. All you need to do is copy one link into the module and any video that gets added to that sub channel will automatically be accessible by the students.

If you are not already logged in to the media server, go to <u>https://qsblc.ucd.ie</u> and click log in. Enter your username and password.

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Menu		Search Q	
		Authentication	
		To access this page, you must authenticate yourself.	· ·
		*Email or username: elanor.mcdonald@ucd.ie	
		*Password: 	<i>ب</i> م
	-	Return to home page	• •

In the top right, click your name and select My channel.





Hover over the sub channel that you wish to add to Brightspace and click *Edit*.

Elanor McDonald									
O Display ~			Lud Statistics & Edit	Add a sub channel	🗄 🕇 Add a video				
Channel content: 4 channel(s), 15 video(s) Storage usage: 5.7 GB	• The sub channel appears.								
Sub channels		-							
6	BMGTXXXX Storage usage: 0 B See ZEdit Delete	6	Module Design Storage usage: 226.5 MB						
6	Module Content Storage usage: 1.3 GB	6	Module 1 Storage usage: 2.1 MB						

Navigate to the *Permissions* tab. Ensure *Authenticated users* is set to Yes on both *Channel* and *Media* access. Click *Save changes*.

		E	Elanor McI	Donald > E	dit: BMGT	XXXX			
	Parameters Preview Image Permissions Statistics								
	Permissions Check the Permissions tab of the channel								
	If a permission inherits contradictory values (one saying "yes" and another "no"), the permission will be "yes".								
	Authentication groups	Authentication groups permissions							
	A Non authenticated users								
	Access	Add	Edit	Publish	Statistics	Moderate	Subtitle	Delete	
	This Channel Untouched V	X Untouched V	X Untouched V		X Untouched V			X Untouched V	
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Authenticated users to Yes	Authenticated users								
channel and media access	Access	Add	Edit	Publish	Statistics	Moderate	Subtitle	Delete	
	This channel Yes	X Untouched V	X Untouched V		X Untouched V			X Untouched V	
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	A Local users								
	Access	Add	Edit	Publish	Statistics	Moderate	Subtitle	Delete	
	This channel Untouched V	X Untouched V	X Untouched V		X Untouched V			× Urtouched ∨	
	Media	×	×	×	×	×	×	× Save chan	
						Save your	changes -		

Navigate to the Parameters tab of the sub channel and copy the LTI link.

## Elanor McDonald > Edit: BMGTXXXX

	Parameters Preview image Permissions Statistics
Parameters	
About this channel	
Channel added on: Sept Storage used by this channed	and its content: 0 B Update Copy the LTI link
Normal link 🔞	https://qsblc.ucd.ie/channels/bmgtxxxx/
Permalink 🕑	https://qsblc.ucd.ie/permalink/c1261b7ff75aa0j1ry0k/
IT II II II O	https://oshle.ucdie/lti/c1261h7ff75aa0i1rv0k/



Navigate to the module on Brightspace and the area that you wish to add the sub channel to. Select *Existing Activites* and *External Learning Tools*.

Search Topics	Q	Lecture Re	cordings 🗸		🔒 Print	🛟 Se
Overview 日本の目的 日本の目的		Add dates and restricti Add a description	<sup>ons</sup> Go to Existi	ing Activites		
Hodule Schedule		Upload / Create 🗸	Existing Activities 🐱	🌮 Bulk Edit		
Learning Materials	12		Assignments	create and update topics	;	
Start Here	2	Add a sub-unit	Checklist			
Lecture Content	7		Discussions			
			ePortfolio Item	Learning Tools		
Assessment	3		External Learning Tools	Ŭ		
iii Online Class			Form Templates	_		
Lecture Recordings			Google Drive			
Add a unit			OneDrive			

Scroll down until you see the option, 'Create New LTI Link'.

← ✓		
Testing TLI		
Titel		
Video Assignments launch		
Video Assignments QL launch		
Video Test		
Zoom	Zoom	
< 1	/ 1 > 200 per page ~	
Create New LTI Link	eate New LTI Link	
Cancel		



In the pop-up window, add a title for the sub channel (we recommend using a logical naming convention such as, '*Weekly Lecture Recordings*') and then paste in the LTI link, which you copied from the media server.

d Activity				
← ~				
Create	N	ame the su	ıb channel link	
Title *				
Weekly Lecture Record	ings			
LTI URL *				
https://qsblc.ucd.ie/lti/	c1261b7ff75aa	0j1ryOk/		
Tool *			Copy the LTL link	
Create and Insert	Create	Cancel		
		<b>—</b> c	lick Create and Insert	
Cancel				

The sub channel and all the recordings contained within are now available to the students.

