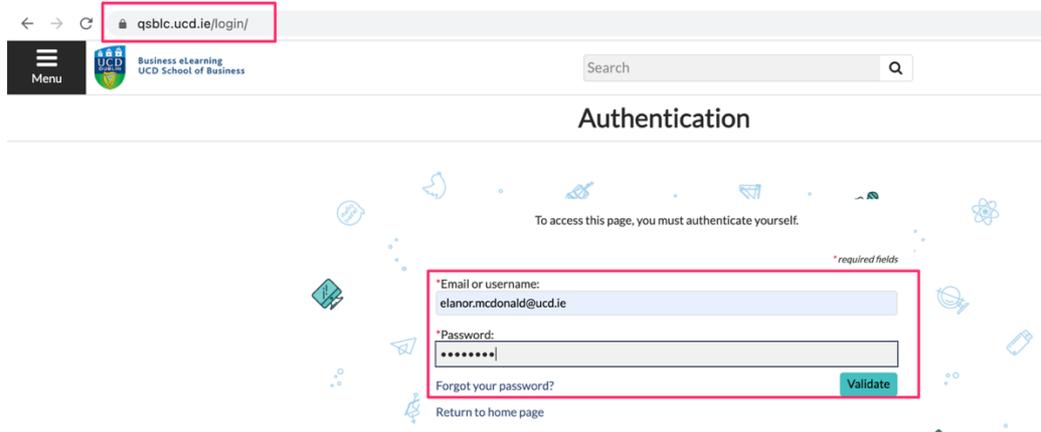


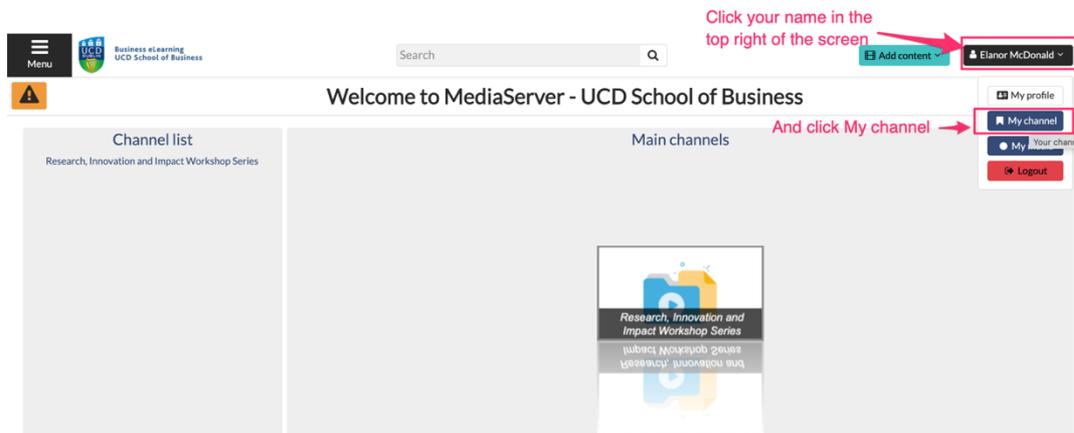
## Create subchannels in the media server

You may want to group videos on the media server by module, or topic. Subchannels are great way to organise your content in the media server.

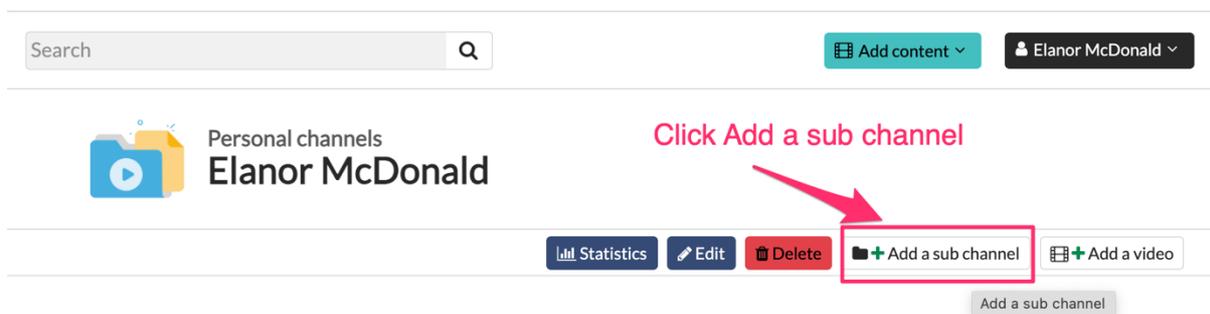
If you are not already logged in to the media server, go to <https://qsblc.ucd.ie> and click log in. Enter your username and password.



In the top right, click your name and select *My channel*.



Click *Add a sub channel*.



Name the sub channel and click *Add this channel*.

Add a channel \* required fields

Location ?

Parent channel: Elanor McDonald

Slug:

Main metadata

\*Title:

Description:

Language:

\*Sort by:

**Click Add this channel**

Once the channel is created, navigate to the *Permissions* tab. Set *Authenticated users* to Yes on both *Channel* and *Media* access. Click *Save changes*.

Elanor McDonald > Edit: BMGTXXXX

Parameters Preview image **Permissions** Statistics See

Permissions **Check the Permissions tab of the channel**

Unlisted ?

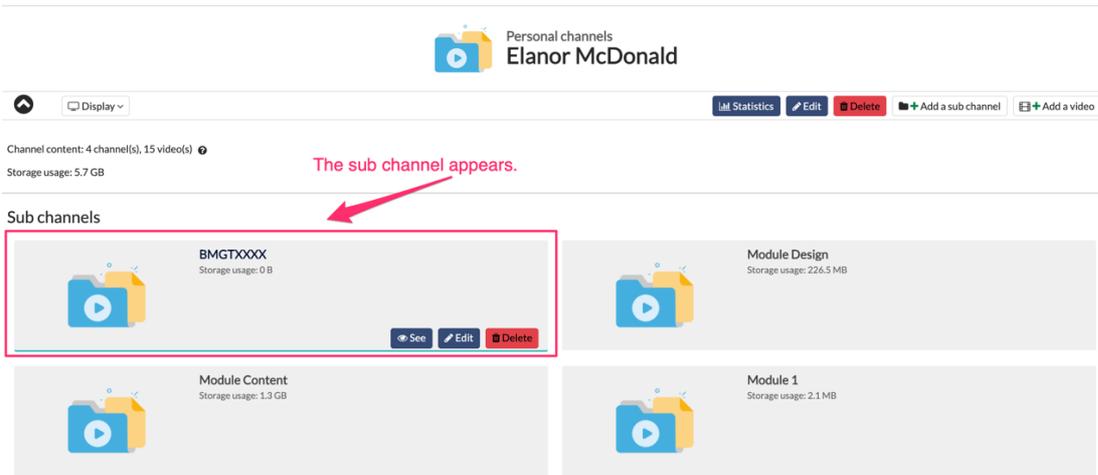
If a permission inherits contradictory values (one saying "yes" and another "no"), the permission will be "yes".

Authentication groups permissions

	Access	Add	Edit	Publish	Statistics	Moderate	Subtitle	Delete
<b>Non authenticated users</b>								
This channel	✗	✗	✗		✗			✗
	Untouched	Untouched	Untouched		Untouched			Untouched
Media	✗	✗	✗	✗	✗	✗	✗	✗
	Untouched	Untouched	Untouched	Untouched	Untouched	Untouched	Untouched	Untouched
<b>Authenticated users</b>								
This channel	✓	✗	✗		✗			✗
	Yes	Untouched	Untouched		Untouched			Untouched
Media	✓	✗	✗	✗	✗	✗	✗	✗
	Yes	Untouched	Untouched	Untouched	Untouched	Untouched	Untouched	Untouched
<b>Local users</b>								
This channel	✗	✗	✗		✗			✗
	Untouched	Untouched	Untouched		Untouched			Untouched
Media	✗	✗	✗	✗	✗	✗	✗	✗

**Save your changes**

The sub channel will appear on the landing page of your *My channel* page.



The screenshot shows a user interface for 'Personal channels' under the name 'Elanor McDonald'. At the top, there are navigation buttons: 'Statistics', 'Edit', 'Delete', 'Add a sub channel', and 'Add a video'. Below this, it displays 'Channel content: 4 channel(s), 15 video(s)' and 'Storage usage: 5.7 GB'. A red arrow points to a sub-channel named 'BMGTXXXX' with 'Storage usage: 0 B', which is highlighted with a red box. The text 'The sub channel appears.' is written in red above the arrow. Other sub-channels shown include 'Module Design' (226.5 MB), 'Module Content' (1.3 GB), and 'Module 1' (2.1 MB). Each sub-channel card includes a play button icon and 'See', 'Edit', and 'Delete' buttons.