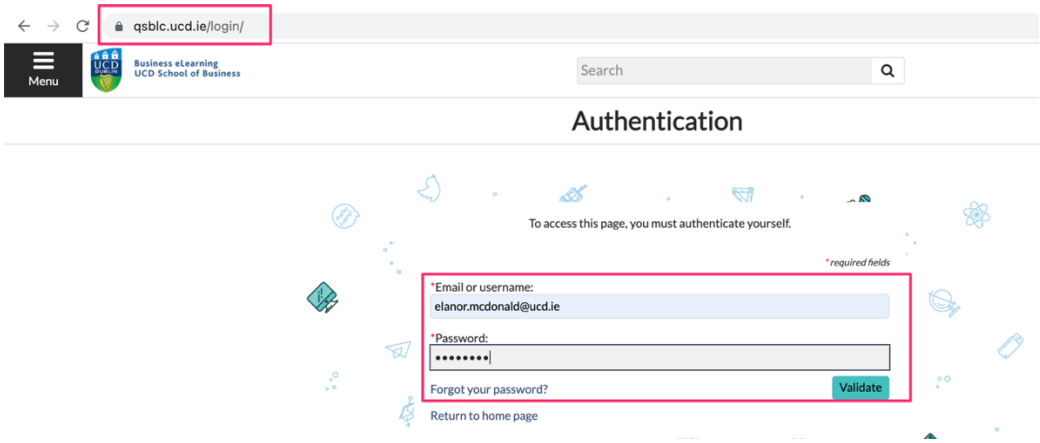
Business eLearning
UCD College of Business

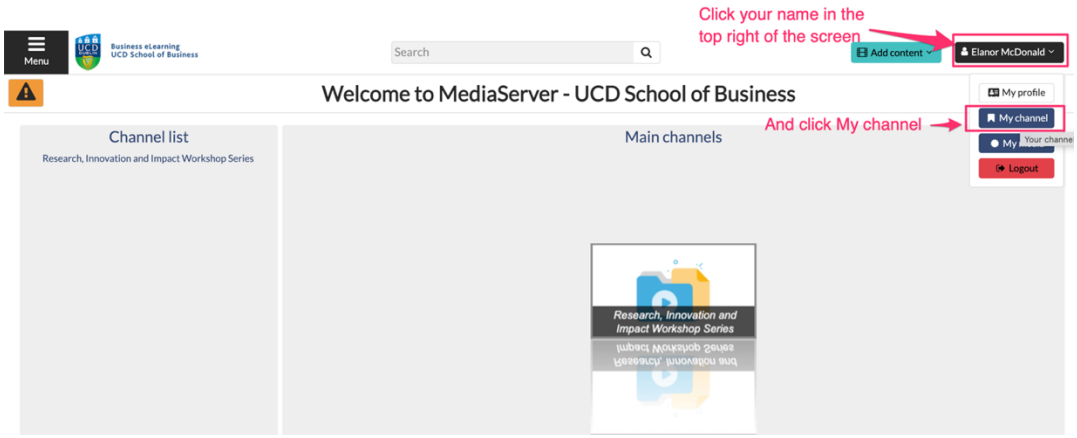
Create subchannels in the media server

You may want to group videos on the media server by module, or topic. Subchannels are great way to organise your content in the media server.

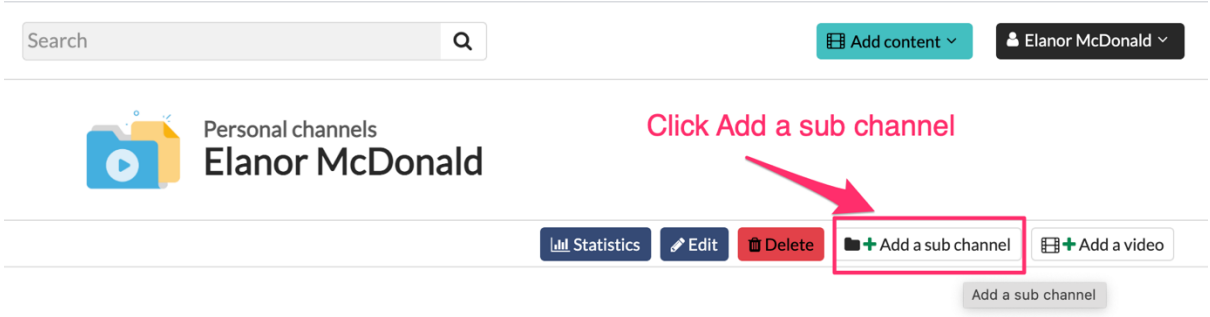
If you are not already logged in to the media server, go to https://qsblc.ucd.ie and click log in. Enter your username and password.



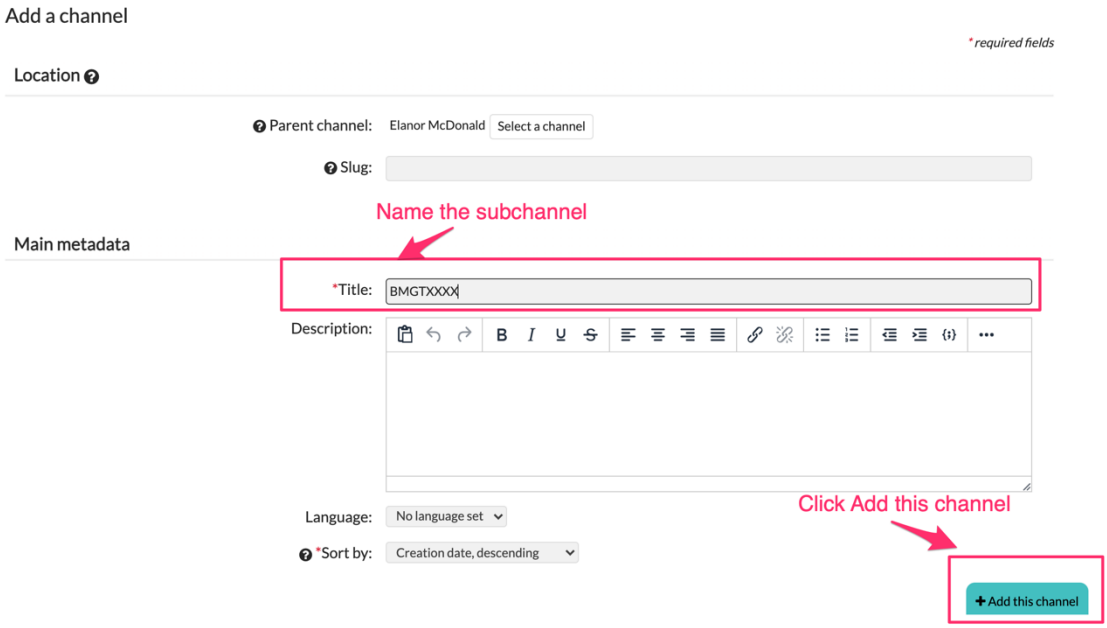
In the top right, click your name and select *My channel*.



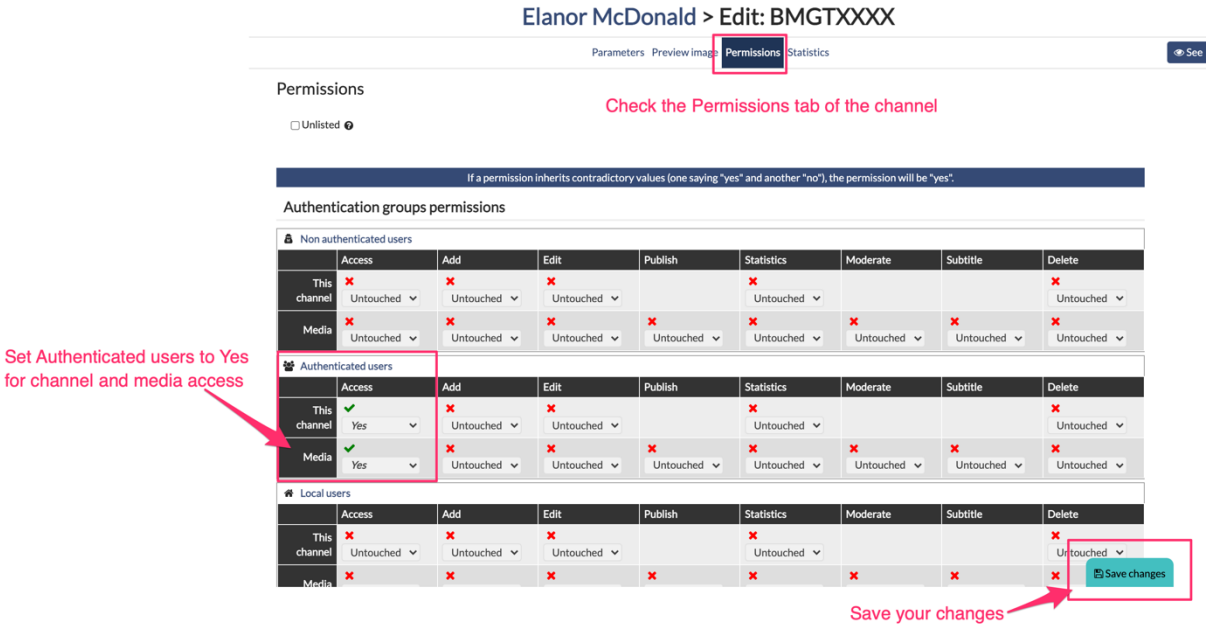
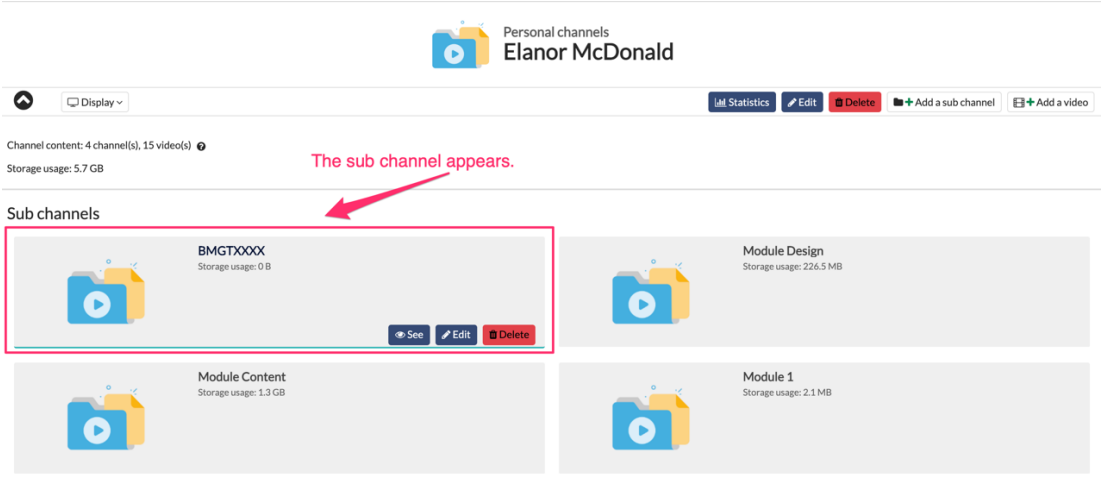
Click *Add a sub channel*.



Name the sub channel and click *Add this channel.*



Once the channel is created, navigate to the *Permissions* tab. Set *Authenticated users* to Yes on both *Channel* and *Media* access. Click *Save changes*.



The sub channel will appear on the landing page of your *My channel* page.