



Video Hosting and deployment in Brightspace

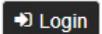
The UCD College of Business has a Media Server solution in place to host existing video content. The hosting tool can be accessed from the office or home with a stable Wi-Fi connection.

Video recordings of Teaching and Learning content can be uploaded into your account, and deployed securely in Brightspace.

Login and Password Change

Enter the following URL into your web browser:

<https://qsblc.ucd.ie>

A black button with a white right-pointing arrow and the text "Login".

Click *Login*.

Enter your account details

Username – (your UCD email address)

Password – (qwerty)

*Email or username:

*Password:

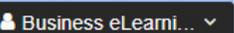
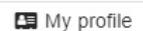
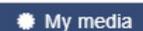
[Forgot your password?](#)

A blue button with the text "Validate".

Click *Validate*

It is important to set the individual password for your account.

Click on your *Username* icon to access your account settings and then select *My Profile* and scroll down to the password section.

A dark blue dropdown menu with a white user icon and the text "Business eLearn...".A blue button with a white user icon and the text "My profile".A blue button with a white channel icon and the text "My channel".A blue button with a white media icon and the text "My media".A red button with a white logout icon and the text "Logout".

Enter the old password

Change your password

Enter your new password twice and click **Save** to confirm.

You will need to re-login with your new details.

*Old password:

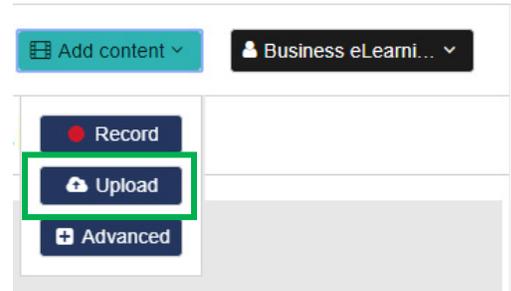
*New password:

*New password confirmation:

Adding Video Content

To upload existing video content, click *Add content* from the top level menu, this section gives access to the content creation features.

Click *Upload* from the drop down options.



Add a Title

*required fields

Title:

Click *Choose File* and select the file to be uploaded.

*Channel: **Business eLearning**

File:

Click *Add Media*

The video will now upload and process.

This may take some time depending on the length of the recording.



Click *Publish media* to make the video content available.

Tick the *Published* checkbox and click *Save Changes*

Publish media

*required fields

Published:

Publish automatically on:
Format: YYYY-MM-DD HH:MM

Unpublish automatically on:
Format: YYYY-MM-DD HH:MM

Unlisted:

*Parent channel: **Business eLearning**

Click *Edit* to access the security and sharing options.



Business eLearning > Edit: Week 6 Lecture

Parameters Trimming Permissions Statistics See the media Delete

Parameters

Transcoding : Succeeded 100 % ⓘ

Secure your Video Content

In the *Permissions* Tab you can set security conditions to your video recording.



In order to secure your video content set:

- *Non authenticated users* to NO
- *Authenticated users* to YES

When you add the recording to Brightspace, only the students enrolled can view.

Click *Save Changes* to confirm.

Authentication groups permissions

Non authenticated users	
Access	Edit
✗ No	✗ Untouched
Authenticated users	
Access	Edit
✓ Untouched	✗ Untouched
Local users	
Access	Edit
✗ Untouched	✗ Untouched

Add your Content to Brightspace

The *Parameters* Tab is where you find the link for sharing in Brightspace.



Copy the *LTI link to this media*

Parameters

Transcoding : Succeeded 100 % ⓘ

About this media

Media added on: March 5th, 2020, 1:53 p.m.

Storage used by this media: 259.7 MB

Links to this media: [Normal link](#) [Permalink](#)

[Links to Download the metadata](#) [Metadata package](#) [Metadata package](#)

LTI link to this media: <https://qsbtc.ucd.ie/lti/v125f4002e7c5pzfsjk6/>

Login to Brightspace and navigate to the relevant content area in Learning Materials.

Click *Existing Activities*

Week 6 ▾

Add dates and restrictions...

Add a description...

▾ ▾

Drag and drop files here to create and update topics

Select *External Learning Tools* from the options

▾

- ePortfolio Item
-
- Form Templates
- Google Drive
- OneDrive

Add a *Title* and paste the link copied from your Media Server account into the *LTI URL* field.

Click *Create and Insert*

Title *

LTI URL *

Tool *
 ▾

Your video will appear as a link in Brightspace

▾ ▾

▾
External Learning Tool

The link will open securely inside Brightspace.

